

2017

Annual Report



MSME Development Institute

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C O N T E N T S

Sl. No.	Subject	Page Nos.
I	Activity at a Glance	03
II	About the Institute	04 – 05
III	Status of Industry	06 – 09
IV	Activities	10
V	Achievements	11 – 43
	❖ Revenue at a Glance	11
	❖ Technical Support	12
	❖ Workshops at the Institute	12
	❖ Workshops at MSME-DI Extension Centre	12
	❖ Skill Development Training Programme	13
	❖ Training Support	14
	❖ MDPs	14
	❖ ESDPs	16
	❖ EDPs	19
	❖ IMCs	21
	❖ Marketing Support	24
	❖ National / International Trade Fairs	24
	❖ Reimbursement under MATU Scheme	
	❖ Economic Investigation / Coordination Work	
	❖ Reimbursement under Bar Code Scheme	41
VI	Specialized Programmes	44-58
	❖ National Level Vendor Development Programme	44
	❖ State Level Vendor Development Programme	51
	❖ Awareness Programme on GST	53
	❖ Exhibition / Mela	54
	❖ Intellectual Property Right	54
	❖ Programme on National Seminar/Workshop	55
	❖ Awareness Programme on ZED	55
	❖ Seminar on Design Clinic Scheme	56
	❖ Lean Cluster	56
VII	Officers Training	60
VIII	Other Meeting	61-74
IX	Hindi Work	75-79
X	Photo-gallery	80-83
XI	Conclusion	84
	Staff Position at MSME-DI, Okhla and its Extension	85



FOREWORD

It gives me a immense pleasure to present the Annual Report for the year 2017-18 of the Institute. During the year the institute has significantly contributed towards the promotion and development of Micro, Small and Medium Enterprises in the State of NCT Delhi, Ghaziabad, Hapur and Gautam Budh Nagar Districts of U.P. and Faridabad district of Haryana.

This Institute cater the needs of promotional & developmental activities of prospective and existing entrepreneurs under its jurisdiction. The Institute organized need based activities/ programmes for the growth of entrepreneurs and facilitating the existing MSMEs for their escalation. There have been significant improvements in the quality & performance of Institute activities. During the year total revenue earned by the Institute is Rupees 40,35,866/-. The renovation of the building is also taken up for better face -lift of the Institute.

I take this opportunity to appreciate the efforts put in by the officers and staff members of MSME-DI, New Delhi and also of Extension Centre, Connaught Circus New Delhi, in achieving targets with excellence.

I also appreciate the commendable efforts put in by Shri Ajit Singh, Asstt. Director, Shri Y.Venkateshwor, UDC and Satyendra Kumar Pandey, UDC in compilation and preparation of this Annual Report.

MSME-DI, New Delhi
02.05.2018

(Vijay Kumar)
Director

I. Activity at a Glance

Sl. No.	Activity	Target	Achievement
1.	Programme Organized		
1.1	SDPs	10	10
1.2	ESDPs	23	23
1.3	EDPs	10	10
1.4	IMCs	18	18
1.5	MDPs	07	07
2	National Level Vendor Development Programme	04	04
2.1	State Level Vendor Development Programme	16	16
3	Awareness Programme on IPR	01	01
4	National Seminar/ Workshop MATU Scheme	02	02
5.	Awareness Programme on ZED	06	06
6	Design Clinic	01	01
7	Total No. of Programme organized	-	98
7.1	No. of Participants Trained	-	4537
7.2	No. of Units registered under Govt. Purchase Programme	-	744
8.	Revenue Earned		
8.1	Workshop Revenue		₹96,897/-
8.2	Revenue from GPP		₹20,48,849/-
8.3	Revenue from Programmes(i.e. SDP, EDP, ESDP,MDP, NVDP,)		₹18,90,100/-
9	Other/RTI		Rs. 20/-
10.	Total Revenue Earned		₹ 40,35,866/-

II. About the Institute

The Micro, Small & Medium Enterprises Development Institute (MSME-DI), New Delhi was established in 1954 and since then it continues to remain at the forefront for the promotion and development of Micro, Small & Medium Enterprise covering NCT of Delhi, Faridabad district of Haryana, Ghaziabad district and GautamBudh Nagar district of U.P under its jurisdiction. The Institute is located at Okhla, New Delhi and has an Extension Centre operating at Cannought Place, New Delhi.

The Institute assists Micro, Small & Medium Enterprises in upgrading their knowledge and technical skills through structured management and skill up-gradation programmes. The Institute is equipped with machinery for providing common facility services in machine shop & tool room services to Micro, Small & Medium Enterprises.

To fulfill the needs of the Micro, Small & Medium Enterprises, the Institute kept special THRUST on the following important areas:

- ❖ Entrepreneurship Development Programme (EDP)
- ❖ Industrial Motivation Campaign (IMC)
- ❖ Export Promotion
- ❖ National Manufacturing Competitiveness Programme (NMCP)
- ❖ Zero defect & Zero effect (ZED)
- ❖ Prime Minister's Employment Generation Programme (PMEGP)
- ❖ Technology Up-gradation
- ❖ Credit Link Capital Subsidy Scheme (CLCSS)
- ❖ Lean Manufacturing Competitiveness Programme
- ❖ Cluster Development Programme
- ❖ Packaging for Export
- ❖ Bar coding
- ❖ International Exhibition
- ❖ Marketing Assistance
- ❖ Design Clinic Scheme

With regular efforts, the Institute has kept special focus in these thrust areas for empowering Micro, Small & Medium Enterprises for capacity building & making them globally competitive. The Micro, Small & Medium Enterprises are significantly contributing for building up the national economy. The Institute has also focussed in programmes for motivating youth for self-employment opportunities and assisted them to set their own micro enterprises.

The Institute provides support to State Government Agencies in effective implementation of the PMEG Programme and have also associated with the other promotional and developmental agencies like SIDBI, NSIC, DSIIDC and the Industries Associations for the development of the Micro, Small & Medium Enterprises in the region. The Institute has achieved targets in almost all its spheres of activity and have registered revenue to the extent of Rs. 40, 35,866/- during the year 2017-18.

Fund Allotment & Utilisation

The details of the funds allotted and expenditure incurred for the year 2017-2018 are given below:

	Allotment (Rs.)	Expenditure (Rs.)
Non-Plan	7,37,39,061	7,29,25,392
Plan	1,52,41,368	1,19,85,469
Total	88980429	84910861

Staff Strength

Staff Position at MSME-DI, Okhla and its Extension Centre at Rajeev Chowk, Connaught Place, New Delhi is as under:-

Number of sanctioned post	180
Number of employee in position (Including MTS)	83
Number of vacant post	97

Category wise position of the staff at the Institute is placed at **Annexure – I**.

Renovation of Campus & Building

The Institute has renovated the campus building. Following works were completed through CPWD:

- Installation of new Electrical fittings and LED light fittings in MSME DI Campus Canteen and Seminar Hall block. With execution of the above works, all light fittings in the office premises are of energy saving LED Type.
- Installation of up to date networking and wi-fi system in the office premises.
- Installation of modern computerised EPBAX system with new wiring
- Installation of 15 numbers of 5 star air conditioners in rooms of administrative block and 6 numbers of 5 star split air conditioners in the conference hall, library & reception.

III. Status of Industry

Enterprise activity in the NCT of Delhi is comparatively higher than other states. However, in view of the development of enterprises, especially Micro & Small Enterprises, all over the territory, there has been increase in the pollution level and also extra pressure for the development of the infrastructure. Judicial intervention by the Supreme Court resulted in the ban of certain types of industries within the Territory of Delhi, and relocation of industries not conforming to the overall Master Plan of Delhi.

The details of the location and number of unit allotted by DSIDC are given below:

S. No.	Name of the Location	No. of units allotted*	Shed/ Plots Allotted
1.	Bawana _ 1 st Industrial Complex	16,234	Plots
2.	Bawana - 2 nd Industrial Complex	4,021	Plots
3.	Narela	1,509	Plots
4.	Badli	87	Plots
5.	Patparganj	76	Plots
6.	Flatted Factories Jhilmil Industrial Area	358	Sheds

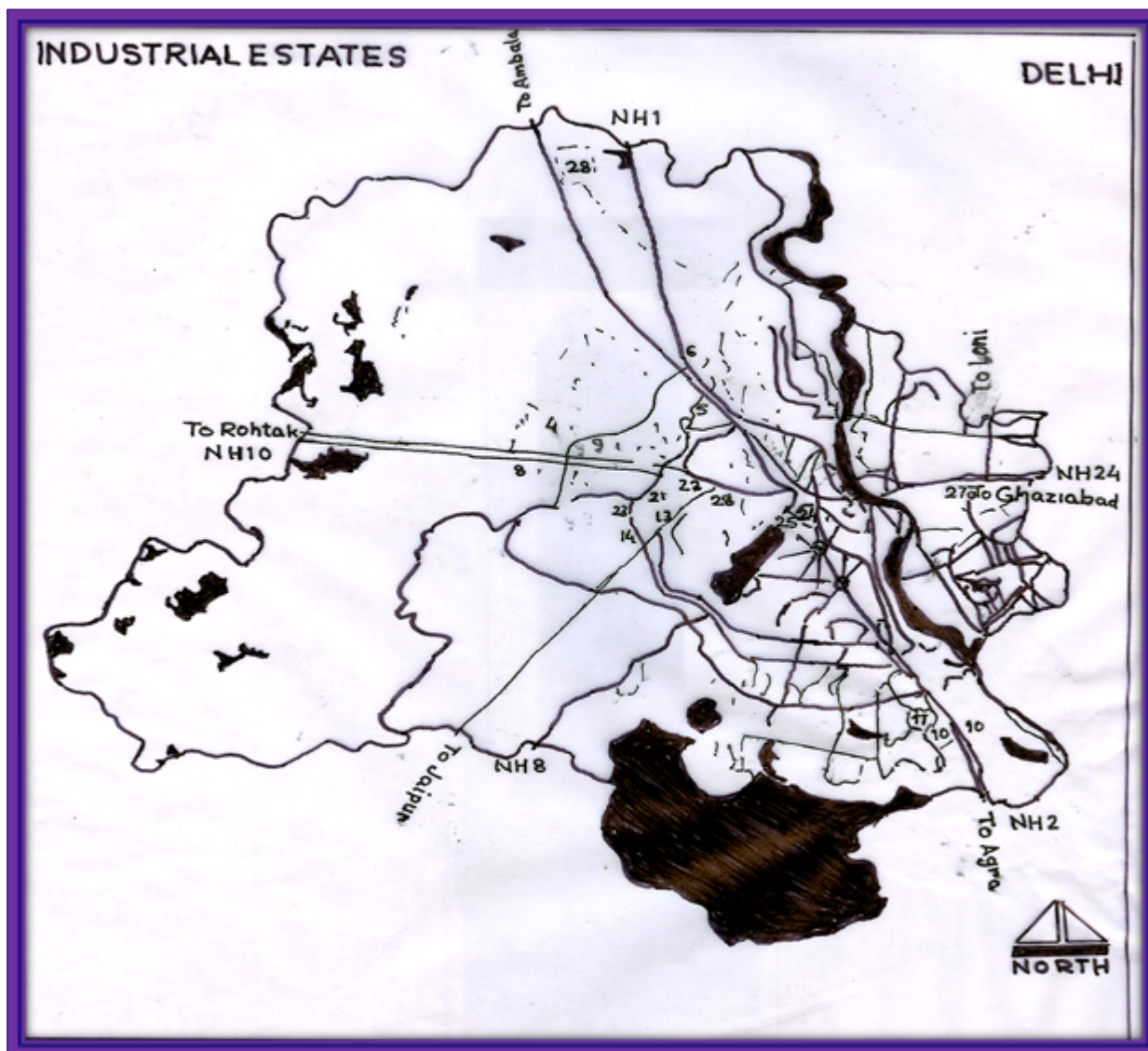
Source: DSIDC, Delhi

Industrial Area/ Estate

a) NCT Delhi

NCT Delhi has 28 Industrial Area/ Estate approved by Delhi Govt., the details of which have been depicted in the map.

1	Wazirabad Industrial Estate	11	Okhla Industrial Estate	20	Tilak Nagar Industrial Estate
2	G.T. Karnal Road	12	Okhla Flatted Factory	21	Kirti Nagar Industrial Estate
3	Lawrence Road Indl. Estate	13	Naraina Industrial Estate	22	Najafgarh Road Indl. Estate
4	Udyog Nagar Indl. Estate	14	Mayapuri Industrial Estate	23	Moti Nagar Industrial Estate
5	Rajasthan Udyog Nagar Industrial Estate	15	Badli Industrial Estate	24	Birla Mill Site G.T. Karnal Road



6	S.M.A Industrial Area	16	Jhilmil Industrial Estate	25	Jhandewalan Flatted Factories
7	S.S.I Industrial Area	17	Friends Colony Indl. Estate	26	Anand Parbat Industrial Estate
8	DSIDC Nangloi Indl. Estate	18	Patparganj Industrial Estate	27	Shahdra Industrial Area
9	Mangolpuri Industrial Estate	19	Mohan Co-operative Industrial Estate	28	Narela Industrial Area
10	Okhla Industrial Area				

b) Ghaziabad District (U.P)

There are 21 Industrial Areas/Estates in the district of Ghaziabad. The details are given below:

- 1 Rural Industrial Estate, Loni under District Industry Centre , Ghaziabad
- 2 Industrial Area Site –I, Bulandshahar Road, Ghaziabad
- 3 Industrial Area Site -2, Loni Road, Ghaziabad

- 4 Industrial Area Site-3, Meerut Road, Ghaziabad
- 5 Industrial Area Site-4, Sahibabad
- 6 Industrial Area South side & G.T. Road , Ghaziabad
- 7 Industrial Area Masoori Gulawati Road, Ghaziabad
- 8 Industrial Area Kavi Nagar, Sector -17, Ghaziabad
- 9 Industrial Area Sector -22, Meerut Road, Ghaziabad
- 10 Industrial Area LohaMandi, Ghaziabad
- 11 Industrial Area UdyogKunj, Ghaziabad
- 12 Industrial Estate Loni Ghaziabad
- 13 Anand Industrial Estate, Mohan Nagar
- 14 Rajendra Nagar Industrial Estate , Rajendra Nagar, Sahibabad
- 15 Prakash Industrial Estate, Delhi Border, Sahibabad
- 16 Industrial Estate, Rupnagar, Loni, Ghaziabad
- 17 Industrial Estate, Aryanagar , Loni, Ghaziabad
- 18 Industrial Estate, Sikheda Road, Modi Nagar
- 19 Industrial Estate Hapur Road , Ghaziabad
- 20 Industrial Estate Shyam Nagar, Loni, Ghaziabad

c) Faridabad District , Haryana

There are thirteen Industrial Areas/Estates in the district of Faridabad. The details are given below:

- 1 Industrial Estate, Sector – 4
- 2 Industrial Estate, Sector – 5
- 3 Industrial Estate, Sector – 6
- 4 Industrial Estate, Sector – 15 A
- 5 Industrial Estate, Sector – 24
- 6 Industrial Estate, Sector – 25
- 7 Industrial Estate, Sector – 27
- 8 Industrial Estate, Sector – 31
- 9 Industrial Estate, Sector – 58

- 10 Industrial Estate, Sector – 59
- 11 Industrial Estate, Pragati Vihar

d) Gautam Budh Nagar, District , Uttar Pradesh

There is only one Industrial Estate namely Mandi Shyam Nagar Industrial Estate at Greater Noida. Apart from this, there are sectors which are earmarked only for Industrial Activities such as:

Sector No.	:	01 to 11
Sector No.	:	57 to 60
Sector No.	:	64 & 65
Sector No.	:	80 & 81
Sector No.	:	83 & 84

Source: Respective State Govt.

IV. Activities

The following major activities facilitating the prospective entrepreneurs and also for existing Micro, Small and Medium Enterprises were undertaken by the institute under its jurisdiction:-

- ◆ Techno Managerial Consultancy Services
- ◆ Economic Information Services
- ◆ Industrial Management & Training Services
- ◆ Marketing support to Micro & Small Enterprises
- ◆ Participation in National and International level Exhibitions
- ◆ Modernization and Technology up-gradation
- ◆ Packaging for Export
- ◆ Quality Management Systems
- ◆ National Awards for Micro , Small & Medium Enterprises
- ◆ Export Promotion & International Trade Fairs
- ◆ National Level Vendor Development Programme
- ◆ State Level Vendor Development Programme
- ◆ Other Activities :
 - ❖ National Seminar/ Workshop on MATU Scheme
 - ❖ Skill Up-gradation Training
 - ❖ Common Facility Workshops
 - ❖ Entrepreneurial Development Programmes (EDP)
 - ❖ Awareness for self employment & employment generation
 - ❖ Awareness Programme on various Schemes for Promotion & development for MSME Sector
 - ❖ Awareness on Product Certification
 - ❖ Awareness Programme on Zero Defect Zero Effect (ZED)
 - ❖ Awareness Programme on Intellectual Property Rights
 - ❖ Interaction with various Industries Association
 - ❖ Awareness Programme on Lean Manufacturing
 - ❖ Awareness Programme on Bussiness Incubators
 - ❖ Export Management under MATU Scheme
 - ❖ Awareness Programme on Promotion of Information & Communication Technology
 - ❖ Orientation Programme for Stakeholders of Design Clinic Scheme

V. Achievements

Revenue at a Glance 2017-2018

<i>Activities/ Services</i>	<i>Revenue Earned(Rs.)</i>
MSME-DI, New Delhi Workshop Revenue	95788
MSME-DI, Extension Centre, New Delhi (including misc. revenue)	1109
Total	96897
SDP (Training) Fee	116500
ESDPs Fee	45300
EDP Fee	12700
MDP Fee	40600
NVDPs Stall Charges / Participation fee	1675000
PD Account Revenue	0
RTI Fee	20
GPP Registration Fee	2048849
Total	4035866

Technical Support

The Institute has been providing technical information and support to the existing units and basic information to prospective entrepreneurs for starting their Micro & Small Enterprises in NCT of Delhi, Gautam Budh Nagar, Ghaziabad, Hapur and Faridabad districts. Technical officers are providing technical information at the Institute as well as at the premises of the units.

Workshops at the Institute

The Institute has following workshop facilities

- Tool Room & Machine Shop
- Lens Manufacturing (Grinding & Polishing)
- Ceramics

The workshops undertake job works for Micro & Small Enterprises through its Common Facility Services. The workshops also provide skill development training (SDP) in various trades to unemployed youths including women, Defence personal and persons sponsored through Micro & Small Enterprises. A qualitative improvement was made in organizing & conducting various skill development programmes. The course curriculum was suitably modified keeping in view the existing needs of Micro & Small Enterprises.

Common facility		SDPs	
Number of Jobs undertaken	18	Number of SDP Programme	-
		Number of person trained	-
Revenue earned	Rs.95,788	Revenue earned	Nil

Workshops at MSME-DI Extension Centre, C.P., New Delhi

The workshops at MSME-DI Extension Centre, Connaught Place, New Delhi provided Skill Development Training (SDP) and also undertook job works through common facility services.

Common facility		SDPs	
Number of Jobs undertaken	05	Number of SDP Programme	10
		Number of person trained	120
Revenue earned	Rs. 1,109/-	Revenue earned	Rs. 1,16,500/-

Skilled Development Training programmes Organized

<i>Sl. No.</i>	<i>Programme</i>	<i>Duration</i>	<i>No. of Programmes Organized</i>
1	Carpentry	Six Months	01
2.	Cutting & Tailoring	do	02
3.	Fashion Dress Designing	do	02
4.	General Electronics	do	02
5.	General Electrical	do	02
6.	Book Binding	do	01

Detail of Skill Development Training programme for Balsahyog Children

<i>Sl. No.</i>	<i>Programme</i>	<i>Duration</i>	<i>No. of Programmes Organized</i>
1	Cutting & Tailoring	Three Years	01
2.	General Electronics	do	01

Training Support

The Micro, Small & Medium Enterprises under the jurisdiction of this institute are manufacturing variety of items and catering to the needs of the Consumers, Medium/ Large Sectors and other establishments. It is also contributing significantly to the Export and offers a great opportunity for the employment generation.

However, with the changing scenario due to liberalisation and globalisation, MSMEs needs to build-up its competence and capabilities. In order to gear up with the global market, there is a need for the MSMEs to improve upon the product design, quality, productivity, cost minimization, better packaging, energy conservation, waste minimization, marketing & management etc.

With the objective to help the industry, MSME-DI organised Training Programmes, Workshops, etc. for disseminating techno managerial information and provided training support to Micro & Small Enterprises. The Institute also organized programmes for motivating and guiding the educated unemployed youth towards self-employment and generating employment.

Management Development Programme (MDP)

In order to develop managerial skills among the entrepreneurs of Micro, small & Medium Enterprises, the Institute organized 07 Nos. of Management Development Programmes successfully. In these programme, the main emphasis was on development of management capabilities in the Micro, small & Medium enterprise in the fields of Marketing Management, Material Management and Goods & Service Tax (GST) Compliance Management etc., were organized and completed successfully.

Brief of MDP's organized during the year 2017-18

Sl. No	Venue	Duration		Participants	Revenue	Expe. (₹)	Coordinator Shri/Smt.
1.	Delhi Institute of Management Studies, VIKASPURI, New Delhi	24.11.2017	30.11.2017	25	5400	20000	Ajit Singh, Asstt. Director
2.	NIPS Tec Limited, D-82, First Floor, Main Market, Malviya Nagar, New Delhi	27.11.2017	01.12.2017	20	4600	13725	Karun Kumar, Asstt. Director
3.	Delhi Institute of Management Studies, VIKASPURI, New Delhi	21.12.2017	28.12.2017	25	4600	20000	Ajit Singh, Asstt. Director
4.	MSME-DI,	22.01.2018	29.01.2018	19	5800	18900	Harpal Singh, Asstt.

	Okhla, New Delhi						Director
5.	MSME-DI, EC, Connaught Place, New Delhi	23.01.2018	20.01.2018	26	8000	19600	Kiran Kumar Goyal, Asstt. Director
6.	MSME-DI, Okhla, New Delhi	01.02.2018	07.02.2018	23	6000	17128	Hansa Dutt Papne, Asstt. Director
7.	MSME-DI, EC, Connaught Place, New Delhi	01.02.2018	07.02.2018	21	6200	19976	Kiran Kumar Goyal, Asstt. Director
				159	40600	129329	

MDP: Nos. 07

Total Participants: 159 Nos.

Revenue: Rs. 40,600/-

Expenditure: Rs.1,29,329 /-



Entrepreneurship Skill Development Programmes (ESDPs)

The Institute made special emphasis to make its ESDPs more effective by providing first hand information. The main thrust was on guiding and educating prospective entrepreneurs to enable them to set-up their own Micro/Small enterprises.

Brief of ESDP's organized during the year 2017-18

Sl. No	Venue	Duration		Participants	Revenue	Expe. (Rs)	Coordinator Shri/Smt.
1.	Society for Development of Technical & Vocational Education, 686 A Indra Park, Palam Colony, ND	30.08.2017	11.10.2017	24	3100	50274	Sunil Arora, Investigator
2.	Mahavir Group of Institutions, 4 First Floor Aggarwal Market Near Allahabad Bank, Alipur, Delhi	05.09.2017	17.10.2017	36	5600	49498	Dinesh Kumar, Investigator
3.	MSME-DI, New Delhi	13.09.2017	26.10.2017	21	1500	51842	A.K. Ojha, Asstt. Director
4.	Saksham Bharati Centre, Near B.V.K.R. Block Raghubid Nagar, New Delhi	18.09.2017	02.11.2017	16	900	50154	Ravi Ranjan, Investigator
5.	Sangam Vihar, New Delhi	19.09.2017	30.10.2017	23	1300	46000	Brajendra Kumar, Asstt. Director
6.	Institute of Communication Technology, 1 st Floor, GRM Complex, Bhutoonwali, Gali, New Delhi	21.09.2017	7.11.2017	20	2500	51267	Ravi Ranjan, Investigator
7.	Saksham Bharti Centre, Plot No. 01, Sector-2, Dwarka, New Delhi	25.09.2017	09.11.2017	25	2900	46246	Ravi Ranjan, Investigator
8.	Lakshay Computer Institute, 36 Chankaya Place, New Delhi	28.09.2017	10.11.2017	22	2100	55040	Harinder Kumar, Investigator

9.	Basti Vikash Kendra, Chuna Bhatti, Kirti Nagar, New Delhi	13.10.2017	24.11.2017	21	1400	49532	Sunil Arora, Investigator
10.	H. No. 1682, Gautampuri, Phase-I, Badarpur, New Delhi	13.10.2017	28.11.2017	21	900	73068	Neeraj Sharma, Asstt. Director
11.	Inderprashta Engg. College, Sahibabad, Ghaziabad	24.10.2017	04.12.2017	24	3800	57835	Harpal Singh, Asstt. Director
12.	MZone Vocational Training Institute (MZone Welfare Society), I-30, M.B. Road, New Delhi	10.11.2017	22.12.2017	27	3000	49675	Dinesh Kumar, Investigator
13.	Mahavir Group of Institutions, 4 First Floor, Aggarwal market near Allahabad bank, Alipur, Delhi	14.11.2017	26.12.2017	18	0	49650	Hansa Dutt Papne, Asstt. Director
14.	The sharp, Nangloi, New Delhi	17.11.2017	21.12.2017	25	0	60000	Ajit Singh, Asstt. Director
15.	N.K. Institute, Main Market, Patparganj, Delhi	05.12.2017	16.01.2018	25	1600	45000	J.P. Mittal, Asstt. Director
16.	MSME-DI, EC Connaught Place, New Delhi	06.12.2017	17.01.2018	21	0	48468	K.K. Goyal, Asstt. Director
17.	Village Mavi Tehkhand Okhla, Phase-I, New Delhi	11.12.2017	22.01.2018	20	2200	54885	Brajendra Kumar, Asstt. Director
18.	Desitute Welfare Trust, Branch Office B-1/197, Gali No. 7, Harsh Vihar, New Delhi-110093	12.12.2017	23.01.2018	23	2600	46540	Dinesh Kumar, Investigator
19.	Lakshay Computer Institute, D-233, Madhu Vihar, New Delhi	12.12.2017	23.01.2018	22	3400	56900	Harinder Kumar, Investigator
20.	Desitute Welfare Trust, Branch Office B-1/197, Gali No. 7, Harsh	13.12.2017	24.01.2018	23	0	41470	Shivani, Asstt. Director

	Vihar, New Delhi-110093						
21.	Inidan Computer Institute, Main Rani Bagh, New Delhi	19.12.107	31.01.2018	29	3000	55033	Nisha Batra, Investigator
22.	MZone Vocational Training Institute (MZone Welfare Society), I-30, M.B. Road, New Delhi	05.01.2018	19.02.2018	25	2000	44814	Kuldeep Kumar, Asstt. Director
23.	Bal Vikas Vidyalaya, Sunlight Colony, Asharm, New Delhi	17.01.2018	27.02.2018	24	1500	76300	Karun Kumar, Asstt. Director
				535	45300	1209491	

ESDP: Nos. 23

Total Participants: 535 Nos.

Revenue: Rs. 45,300/-

Expenditure: Rs.12,09,491 /-



Brief of EDP's organized during the year 2017-18

The Institute has organized ten nos. of EDPs during this financial year. The main thrust was on guiding and educating prospective entrepreneurs to enable them to set-up their own Micro/Small enterprises.

Sl. No	Venue	Duration	Participants	Revenue	Expe. (Rs)	Coordinator Shri/Smt.
1.	MGM Institute of Engg. and Technology, Noida	25.09.2017 - 10.10.2017	25	0	23420	Ajit Singh, Asstt. Director
2.	NPSTEC Limited, D-82, 1 st Floor, Main Market, Malviya Nagar, New Delhi	13.11.2017 - 24.11.2017	20	1400	16525	Karun Kumar, Asstt. Director
3.	Sharma Coaching Centre, IInd Floor, Wast Patel Nagar, New Delhi	27.11.2017 - 08.12.2017	22	1450	19786	Harpal Singh, Asstt. Director
4.	Brillant ITI, 353, Block- A Gali No. 13, Shiv Mandir road, Om Nagar, Meethapur, Badarpur, ND	07.12.2017 - 20.12.2017	24	1200	17178	Shivani, Asstt. Director
5.	Brillant ITI, 353, Block- A Gali No. 13, Shiv Mandir road, Om Nagar, Meethapur, Badarpur, ND	08.12.2017 - 21.12.2017	22	1300	19053	Kuldeep Kumar, Asstt. Director
6.	NPSTEC Limited, D-82, 1 st Floor, Main Market, Malviya Nagar, New Delhi	11.12.2017 - 22.12.2017	22	2200	18696	Karun Kumar, Asstt. Director
7.	Carrier Enhancement Group-B-1, Sector-2 Opposite Sector-15, Metro Station, Noida	11.12.2017 - 22.12.2017	23	1950	12920	Dinesh Kumar, Investigator
8.	Industrial Training Institute, Jail Road, Hari Nagar, New Delhi	02.01.2018 - 15.01.2018	22	0	24241	Harinder Kumar, Investigator
9.	Satyawati College, Ashok Vihar, New Delhi	08.01.2018 - 19.01.2018	26	2000	18723	Sunil Arora, Investigator
10.	Negi Educational Institue, Plot No. 07, Inder Enclave-1, Kirari, Nangloi, Delhi	30.01.2017 - 12.02.2017	20	1200	19473	Harinder Kumar, Investigator

226

12700

190015

EDP: 10 Nos.

Total Participants: 226 Nos.

Revenue: Rs. 12,700/-

Expenditure: Rs.1,90,015 /-



Industrial Motivation Campaign (IMCs)

The Institute organized 18 Industrial Motivational Campaigns at different places of the area under the jurisdiction of this institute. Total 1,523 educated unemployed youths participated in the campaigns and interacted with officials present there. The basic objective of these campaigns was to provide information to the participants for self-employment to start their own enterprises. Most of the participants were final year students of various disciplines of the institutes.

Detail of the IMC's successfully organised during the financial year 2017-18:

Sl. No.	Venue	Date	Participants	Expenditure (Rs)	Coordinator (Shri/Smt.)
1	D-4A/9, Ratiya Marg, Sangam Vihar, New Delhi	22.06.2017	62	5766	Harpal Singh, Asstt. Director
2	Assocom Institute of Bakery Technology & Management, Plot No. 30/25, Knowledge Park-III, Greater Noida	18.07.2017	55	7054	M.S. Teotia, Asstt. Director
3	Inderprastha Engg. College, Sahibabad	02.08.2017	70	7992	Harpal Singh, Asstt. Director
4	Ashoka Institute of Hospitality & Tourism Management, C-12/A, Qutub Institutional Area, New Delhi	10.08.2017	61	7365	Sunil Arora, Investigator
5	G.B. Pant Institute of Technology, Okhla Industrial Estate, Phase-III, New Delhi	17.08.2017	49	5503	Hansa Dutt Papne, Asstt. Director
6	KhAZANI Women's Vocational Institute, C-4, Central Green, Near B.K. Hospital, NIT, Faridabad	23.08.2017	73	7356	Shivani, Asstt. Director
7	Aurobindo College, Shivalik, New Delhi	24.08.2017	121	8000	Sanjeev Kumar, Asstt. Director
8	Budh Vihar, Sultanpur, Delhi	29.08.2017	50	8000	Karun Kumar, Asstt. Director

9	ARMY Institute of Management , Greater Noida	07.09.2017	171	7998	J.P. Mittal , Asstt. Director
10	ITS Engineering College, Greater Noida	12.09.2017	64	5196	Brajendra Kumar, Asstt. Director
11	Sky Line Engineering and Technology, Greater Noida	13.09.2017	138	6000	Ajit Singh, Asstt. Director
12	BTC, Pusa, New Delhi	18.09,2017	54	5616	Mahesh Kumar Sharma, Asstt. Director
13	MSME-DI Ext., Centre, New Delhi	19.09.2017	55	4775	Nisha Batra, Investigator
14	Care India Welfare Trust, Vocational Centre, Basti vikash Kendra, Chuna Bhatti, Kirti Nagar, New Delhi	21.09.2017	129	4611	Dinesh Kumar, Investigator
15	Aryabhatta College, Benito Juarez Road, Anand Niketan, New Delhi	26.09.2017	132	7208	Sanjeev Kumar, Asstt. Director
16.	MGM Institute of Engg. and Technology, Noida	12.10.2017	83	7674	Nisha Batra, Investigator
17.	ITI Nand Nagari, Delhi	31.10.2017	83	7303	M.S. Teotia, Asstt. Director
18.	ITI Arab Ki Sarai, East Nizamuddin, Delhi	06.12.2017	73	6729	Kuldeep Kumar
Total			1523	120146	

IMC: 18 Nos.

Total Participants: 1,523 Nos.

Expenditure: Rs. 1,20,146/-



Marketing Support to Micro & Small Enterprises

The Institute provided marketing related assistance to entrepreneurs which include registration under Central Government Store Purchase Programme through NSIC.

No. of Units Registered : 744

Revenue Earned : Rs. 20,48,849/-

National / International Trade Fairs

The Institute pursued Micro & Small Enterprise for participation and display of the products manufactured by them in the International Trade Fairs. The detail of the International Trade Fair/ Exhibitions /Amount reimbursed during the year 2017-18 are as below:-

Domestic Trade Fairs

S. No.	Application Process	Amount Sanction	Amount disbursed	Balance Amount
1	07	2,10,000/-	2,00,000/-	10,000/-

International Trade Fairs

S. No.	Application Process	Amount Sanction	Amount disbursed	Balance Amount
1	26	44,37,534/-	42,74,845/-	1,62,689/-

Bar Code Reimbursement under MATU Scheme

S. No.	Application Process	Amount Sanction	Amount disbursed	Balance Amount
1	55	19,00,000	18,76,807	23,193/-

Economic Investigation / Coordination Work

- ◆ Preparation of State Industrial Profile of NCT of Delhi
- ◆ Preparation of District Industrial Profiles of Hapur, Faridabad, Ghaziabad & Gautam Budh Nagar.
- ◆ Co-ordination work related to Court Cases pertaining to EI division.
- ◆ Co-ordination work related to Parliament Questions.
- ◆ Participation in State Level Bankers Committee Meeting.
- ◆ Participation in RBI Empowered Committee Meeting .
- ◆ Participation in Stressed Accounts Meeting

- ◆ Worked related to Micro, Small Enterprises Facilitation Council (MSEFC).
- ◆ Worked related to different schemes of Govt. of India, M/o MSME, i.e. TREAD, Capacity Building, CLCSS, PMEGP, Public Procurement Policy, etc.
- ◆ Worked related to Policy matters pertaining to MSME Sector.
- ◆ Guidance & Consultancy to prospective entrepreneurs regarding financial and other government schemes to set up their enterprises.
- ◆ Information was collected & compiled pertaining to MSME Association/NGOs.
- ◆ Liasioned with State Govt. and Banks on various issues related to MSME sector, Collection of data/Statistics & Parliament Questions etc.
- ◆ Preparation of Monthly Progress report of the Institute
- ◆ Preparation of Annual Report of the Institute.

List of Approved Domestic Fair /Exhibition by O/o DC(MSME) under MATU Scheme

S. No.	Name of the Fair /Exhibition	Duration of Fair /Exhibition
1	India International Leather Fair(IIFF),at Pragati Maidan, New Delhi	4-6 Agust,2017
2	Khadhya Khurak, 2018 at Gujrat	2-5 January,2018
3	Showman Shopping Expo 2018 at Ludhiyana	18-22 January ,2018
4	India International Leather Fair(IILF), Chennai 2018	01 to 03 February, 2018
5	Plast India 2018, at Gandhinagar, Ahmadabad, Gujrat	7-12 February, 2018
6	14th Auto Expo- 2018, at Pragati Maidan New Delhi	8-11 February, 2018
7	All India Solar Summit- 2018, at IIA Bhawan Complex Lucknow	23-25 February, 2018
8	45th Delhi Fair –Spring 2017 , at Greater Noida	23-27 February, 2018
9	India International Leather Fair(IILF), Kolkata 2018	26 to 28 February, 2018
10	International Engineering Sourcing Show (IESS) Chennai	8-10 March,2018
11	AAHAR-2018, at Pragati Maidan ,New Delhi	13 to 17 March,2018
12	India International Trade Fair at Pragati Maidan , New Delhi	14 to 28 November,2017
13	Aajeevika 2018 at Pragati Maidan, New Delhi	23 March to 01 April,2018

Unit benefitted under Domestic Fair /Exhibition under MATU Scheme

S. No.	Name of the Fair /Exhibition	Duration of Fair /Exhibition	Name & address of the unit
1	India International Leather Fair (IIFF), at Pragati Maidan, New Delhi	4-6 August,2017	M/s Jugmug Shoes,J-10 Udyog Nagar , Industrial Area , Rohtak Road , New Delhi-41
2			M/s Narmada Polymers, I-2242, Industrial Area Narela, New Delhi-40
3			M/s Glory Footwear Pvt. Ltd. J-12 Udyog Nagar Industrial Area Rohatak Road New Delhi-41
4	Khadhya Khurak, 2018, at Gujrat	2-5 January,2018	M/s Sunrise Trolley, Mnfrs. A-36 DSIIDC Ind. Area Delhi-
5			M/s Imerial Associates Exim Pvt. Ltd. , F-331 Sec-63 Noida (U.P.)
6			M/sBharat Agro, C- sec-B tronica City Loni Ghaziabad
7	Showman Shopping Expo 2018 at Ludhiyana	18-22 January ,2018	M/s First Bite Pickles,and fruits , C-31 Mohan Nagar Ghaziabad U.P.
8	India International Leather Fair(IILF), Chennai 2018	01 to 03 February, 2018	M/s Rama Chair, C-31 DSIDC , Industrial Area Rohtak Road , Nangloi, delhi- 110041
9	Plast India 2018, at Gandhinagar, Ahmadabad, Gujrat	7-12 February, 2018	M/s Shubh Labh Innational Pvt. Ltd., F-1821 DSIIDC, Industrial Narela Delhi -40
10	14th Auto Expo- 2018, at Pragati Maidan New Delhi.	8-11 February, 2018	M/s Tosy Auto Products, Plot. No. 46 , Pocket -1 Sec-4 DSIIDC, Bawana Industrial Estate Delhi - 39

11	All India Solar Summit-2018, at IIA Bhawan Complex Lucknow	23-25 February, 2018	M/s Mehar Solar Technology Pvt. Ltd., Plot no. 2 Block C Sector-58, Noida
12			M/s Enkay Solar Power and Infrastructure Pvt. Ltd., Plot No. 15 Sector-15. Ecotech -12, Greater Noida, District Gautam Budha Nagar U.P.
13			M/s Sundak Solar Solutions Pvt Ltd., G 292, Sector 63, Noida - 201301 (UP)
14			M/s Linear Energy Pvt. Ltd. A-10/3, Front Ground Floor, Vasant Vihar , New Delhi- 110057
15	45th Delhi Fair –Spring 2017, at Greater Noida.	23-27 February, 2018	M/s Riyash International., D8-9 E.P.I.P. Kasna Greater Noida, Gautam Budh Nagar U.P.
16	India International Leather Fair(IILF), Kolkata 2018	26 to 28 February, 2018	M/s Jugmug Shoes,J-10Udyog Nagar , Industrial Area , Rohtak Road , New Delhi-41
17	International Engineering Sourcing Show (IESS) Chennai	8-10 March,2018	M/s Yen Fasteners, Kh. No. 148, Plot. No. - 1206/1, Rithala Industrial Area , Delhi- 110085
18			M/s Ankur Technocrats, C-16 Ghaziabad BSR Industrial Area Ghaziabad
19			M/s Purevolt Products Pvt. Ltd.D-9/6 Phase-I Okhla Industrial Area New Delhi-110020
20			M/s Super Spares, 3741,3742, SGM Nagar NIT Faridabad (HR)

21	AAHAR-2018, at Pragati Maidan ,New Delhi	13 to 17 March,2018	M/s, Poddar Foods, H.No315,Agarwal Millennium Tower 1, Netaji Subash Place , Pitampura, New Delhi- 34
22			M/s,Sheel Industries, Plot No. 155 Pocket E Sec.5 Ind. Area Bawana - delhi
23			M/s, Glamic Hygiene Products Pvt. Ltd. H-43, MG Road Industrial Area, Ph- 1, Hapur 201015 UP
24			M/s Prestair System LLP, B-127 Phase 2, Gautam Budh Nagar- (UP)
25			M/s Best Kitchen Solutions – , B-127 ,Phase II Noida –(UP)
26			M/s, Shristi Foods Equipments Ex8im Pvt. Ltd. M-113, Sector 2 ,DSIDC Ind. Area Bawana -delhi
27			M/s,G. Patisserie, D-16 Ground Floor, Kalkaji, New Delhi 110019
28	India International Trade Fair at Pragati Maidan , New Delhi	14 to 28 November,2017	M/s Vihaan Sales Corporaion , 16/61 Geeta Colony pp. Gurudwara Dera Baba Karam singh ,Delhi-31
29			M/s Jyoti Impax , A 4/221, Pachim Vihar, New Delhi-63
30			M/s Karan International, 58,Anandvan,A-6, Paschim Vihar, New Delhi-63
31			M/s Jyoti Impax , A 4/221, Pachim Vihar, New Delhi-63

32		M/s Kansiram Enterprise, X/907, Chand Mohalla , Gandhi Nagar , Delhi-31
33		M/s Craft Bazar , 3/44 Old Rajinder Nagar , , New delhi-66
34		M/s Berlia Electricals Polymer Pvt. Ltd., 59, SSI Industrial Estate G.T.K. Road Delhi-33
35		M/s Manbhavan , M-99, Hari Nagar , New Delhi- 64
36		M/s Poonam Enterprise, WZ- 14 Iind Floor,Tihar Village, New Delhi- 18
37		M/s Sandhya Enterprises Pvt. Ltd., 746, Krishi Apartments, Vikas Puri, New Delhi- 18
38		M/s Shri Shyam Foods, A- 44 Alok Park Modi Nagar- 201204
39		M/s Care India Welfare Trust , 29 & 30 Building Gali No. 2 Jain Mandir Karla , New Delhi- 15
40		M/s Megha 91 Gaurav 93 Collection, C- 116 Double story Near Metro Station , Ramesh Nagar, New Delhi- 15
41		M/s Kamal Industries, S- 107 Badli Industrial Estate Badli, Delhi-42
42		M/s Good Shepherd Enterprises, House No- 311, Street No.8, Sant Nagar Burar,Delhi-84
43		M/s Poddar Foods Pvt. Ltd., 315, Aggarwal Millenium Tower, Netaji Subhash Place , Pitampura

			Delhi-39
44	Aajeevika 2018 at Pragati Maidan, New Delhi	23 March to 01 April,2018	M/s Nutkhat Everyday Products, Kh-695/2, Kabir Wali Gali Siraspur ,Delhi-42
45			M/s Ethnic craft Vastram , B-387, Raghubir Nagar, New Delhi-110027
46			M/s Ojasvi Creations Pvt. Ltd., Main road Sharma Village , Hoshiyarpur , Sec-51, Noida U.P.
47			M/s Healthy Ideas, B-124, 100 feet Road, Jyoti Colony , Shahdara, DELHI-110032
48			M/s Delectia Foods Pvt. Ltd. D-18, Ground Floor, Main Tajpur Road ,Badarpur Border, Delhi-110044
49			M/s Sandhya Enterprises Pvt. Ltd., 746, Krishi Apartments, Vikas Puri, New Delhi-18
50			M/s First Bite Pickles And Foods, C-31, First Floor, Parsvnath Pradise , Madan Mohan Malviya Marg, Mohan Nagar, Ghaziabad- 201007
51			M/s Indian Sister Kitchen, B-169, Green avenue Sec-71, Noida-201301 (U.P.)
52			M/s Kansiram Enterprise, X/907, Chand Mohalla , Gandhi Nagar , Delhi-31
53			M/s Trends India , 117 First Floor L.S.C. Pocket D & E Sarita Vihar , Delhi-76

54		M/s Tranquilitea, P-67, Sec-46,Gurgaon,Haryana- 122003
55		M/s Sanjay handicrafts , 2/38, Old Rajinder Nagar , New Delhi- 1 10060
56		M/s Anita Enterprises, 28A-9 Jia Saria Village, New Delhi- 16
57		M/s Jassi Creations , C-76 P-3 Greater Noida, (U.P.)
58		M/s Pinnacle Solutions, B- 121/2, Vijay Vihar –II, Rohini Delhi- 110085
59		M/s Quinta Essentia Organic LLP., B-84 GT Karnal road Industrial Area Delhi-33
60		M/s Green klean Global Enterprises, F-28 shop. No.2 Street No. 14 Main Raja Puri road Uttam Nagar, New delhi-59
61		M/s Abba Enterprises, 71-B Pocket 12 DDA Flat Jasola Vihar , New delhi- 1 10025
62		M/s Ramniet S Mukherjee, House No. 3 Block No. 42 east Patel Nagar, Rajiendra Place- Delhi- 110008
63		M/s Alpana Creations, A- 2/98, Phase-5 Aya Nagar Kali Mandir , New Delhi- 47
64		M/s Daisy food Products, Radha Krishna Vihar Modi Nagar , Ghaziabad U.P.

Subsidy to participated MSEs under MATU Scheme (International Trade Fair Component)

S.No.	Name of the unit	Admissible Space rent subsidy to the unit (in INR)	Admissible Airfare Subsidy To The Unit (in INR)	Total subsidy admissible (in INR)
1.	M/s. Trends India, 117, 1st Floor, LSC Pocket D & E, Sarita Vihar, Delhi-76	66000	74970	140970
2.	M/s. Sintech Precision Products Ltd., C-189-190, Bulandshahar Road Industrial Area sote-I Ghaziabad	100000	61483	161483
3.	M/s Apax Products (India) CW-193, S.G.T. Nagar, New Delhi	100000	29500	129500
4.	M/s Goel Engineers (INMdia) Plot No.282, sec.68, Faridabad-121004	100000	36273	136273
5.	M/s. Shivani Handicrafts, Ghaziabad, U.P.	82050	30500	
6.	M/s. Nimmi Exports New Delhi	82050	30500	
7.	M/s. Devgan International, Delhi	82050	21050	
8.	M/s. Kahkashan Hnadicrafts Darya Ganj, New Delhi	100000	55485	155485
9.	M/s. Sobti International 5025, ?Ram Dwara Road, Paharganj, New Delhi-110055	100000	123427	223427
10.	M/s. J.M.D. Overeseas B-4, Ramanuj Dayal Mkt., Ramteram Road Ghaziabad	100000	114870	214870
11.	M/s. Elma Fashions B-27, New Panchwati Extn., Ghaziabad	100000	112000	21200
12.	M/s. Cresent Exports B-33, Krishna Enclave, G.T. Karnal Road, Ghaziabd	100000	125000	225000
13.	M/s. Indian Art & Craft U-118, Street No.5, Arvind Mohalla Near Khadde wali Maszid	100000	125000	222500
14.	M/s. Krafts India 445, Pocket.3, Paschim Puri, New Delhi-110063	100000	125000	225000
15.	M/s. Life's Essence A-26/B, street No.2, East Krishna Nagar, Delhi	97200	121700	218900
16.	M/s. New India Trade 5379, Kucha Rehman Chandni Chowk, Delhi-110006.	100000	117800	217800
17.	M/s. LE Creation, 165, Palika Bazar Connaught Place, New Delhi-110006.	100000	12500	225000
18.	M/s. New Delhi Trade 5047, Kucha Rehman Chandni Chowk, Delhi-110006.	100000	116300	216300

19.	M/s. Arrow Exports Plot No.32, Panchwati Extn., Ghaziabad	100000	125000	225000
20.	M/s.Essons India 3339, Rajender Nagar Indl. Area, Ghaziabad	100000	125000	225000
21.	M/s.Mass Enterprises 1435, Chatta Nawab Sahab, Farash Khana, Delhi-1100006.	100000	125000	225000
22.	M/s.Krishna Overseas Pashim Vihar, New Delhi-110063	100000	47500	147500
23.	M/s. Tetro-Nix India New Delhi-110016.	100000	53577	153577
24.	M/s. Alignz Exports Pvt. Ltd. A/100, sec.65, Noida	100000	51300	151300
25.	M/s. Dare deer Creations Pvt. Ltd., Tuglkabad Extension, New Delhi.	100000	38410	138410
26.	M/s. Devgan Overseas, Ramesh Market, Garhi, New Delhi-110065	79200	83489	162689

International Trade Fair and Unit Participated

S N	Name of the Fair /Exhibition	Duration of Fair/ Exhibition	Name and details of the Unit
1.	81 st International Handicrafts Trade Fair Florence Italy	22 April - 01 May, 2017	Raman Exports No. 9, 2 nd Floor, Gandhi Square, Malka Ganj, Delhi 07 9873488384 ramanexports@yahoo.co.in
2.	15 th Global Indian Festival 2017 Kuala Lumpur (Malaysia)	31May-4 June, 2017	Tushar International, Delhi
3.	38 th India Garment Fair, Osaka (Japan)	19 - 21 July, 2017	Alignz Exports Pvt Ltd A- 100, Sec 65, Noida
4.			Dare Deer Creations Pvt Ltd TA-189/2, Second Floor, Gali No. 3, Tuglakabad Extension, New Delhi - 110019
5.	Fiera Del Levante, Bari (Italy),	9 - 17 September, 2017	Devgan Overseas, 195/2, Second Floor, Back Side Ramesh Market, Garhi, New Delhi-110065 Mob: 9810146574 E-mail: rahuldevgan39@gmail.com
6.	Thessaloniki International Fair, Thessaloniki (Greece)	9 - 17 September, 2017	Woodland Chemicals Pvt. Ltd., Plot No.34, Sector-3, Pocket-F, Bawana Industrial Area, New Delhi-110039 Mob: 9811177680 E-mail: siddhant.gupta@saarthii.com
7.			Tanvi Enterprises, 5 S.B.S Complex Baird Lane Gole Market, Delhi-110001 Mob: 9953538797 E-mail: tanvi.enterprises477@gmail.com
8.			Style India INC, Plot No. 145, Gali No.7, Jafarabad, Delhi-110053 Mob: 9650878263 E-mail: mubmohd9@gmail.com
9.	16 th Indo-Malaysia Trade Expo 2017 Kuala Lumpur, Malaysia	07 - 17 October, 2017	Arihant Creations, WP-36A, Pitampura, Delhi-110034 Mob: 9268009529 E-mail: arihant36a@gmail.com
10.			Ganesh Rishab Enterprises, A-23, STR 10, New Gobind Pura, Shahdara, Delhi-110051. Mob: 9873195538 E-mail: ganeshrishab@gmail.com
11.			Sunsovi Corporation, 135-D, Pocket-F, G.T.B. Enclave, East Delhi-110093. Mob: 9811373210 E-mail: sunsovi@gmail.com
12.			Anjalika International, Plot No. A/71, Sector-4, Block-A, Gautam Buddha Nagar, Noida, Uttar Pradesh -201301 Mob: 9811006159 E-mail: info@anjalikainternational.com
13.			Taneja Enterprises, O-51, New Mahavir Nagar, Gali No. 23, Tilak Nagar, New Delhi-110018 Mob: 9899725025 E-mail: kapiltaneja1981@gmail.com
14.			Kairav International, WZ 47, FF, Mukherjee Park, Tilak Nagar, West Delhi- 110018, Mob: 8447530053 E-mail: kairavinternational@rediffmail.com

15.			Arav International, 164 Kailash Hills Second Floor, East of Kailash, South Delhi-110065 Mob: 9899997779 E-mail: info@aravinternational.com
16.			The Global Fashion Culture, F-287, 3 RD Floor, New Rajinder Nagar, Central Delhi, Pin-110060 Mob: 8285260840 E-mail: shefaligupta96@gmail.com
17.			Meshva Inc., X/V, 296/297, Mantoal, Paharganj, New Delhi-110055 Mob: 8860402091 E-mail: meshvainc@gmail.com
18.			Solitaire Fashion Accessories, E-39, NEB Valley, Sainik Farma, New Delhi-110068
19.	AF-L ARTIGIANO IN FIERA, Milan (Italy)	2 -10 December, 2017	. Devgan International, 195/2, Third Floor, Back Side, Ramesh Market, Garhi, New Delhi-110065 Mob: 9211892792, E-mail: msme.gov..com.in@gmail.com
20.			Vishal Garments, C-334, Sector-10, Gautam Budh Nagar, Noida, U.P.-201301, Mob: 9899890905, E-mail: vishalgarments92@gmail.com,
21.			Sonse Exports, B-99, 1 st Floor, Hari Nagar, Delhi-110064, Mob: 9810299489, E-mail: Vijaychopra@sonsexports.com ,
22.			Gaurav International (Sony), C 116, Ramesh Nagar, New Delhi-15 Mob: 9999534845, E-mail: anilduno@yahoo.com
23.			Tahir Arts & Crafts, 738, Haveli Azam Khan, Chitli Qabar, Jama Masjid, Delhi-110006 Mob: 9810649897 E-mail: zakitahir66@gmail.com
24.			Indian Art & Craft, U 118, Street No. 5, Arvind Mohalla, Gautam Vihar, Delhi-110053 Mob: 9810833541 E-mail: indianartandcraft@gmail.com
25.			Arhum International, NP-41A, Pitampura, Delhi-110034, Mob: 9013129507, E-mail: arhumjain1@gmail.com ,
26.			MI Vindchy International, B-99, 2 nd Floor, Hari Nagar, Behind DDU Hospital, Clock Tower, New Delhi-110064, Mob: 9810211489 E-mail: rinachopra@sonsexports.com
27.			Gurjari Craft, S-46, Manish Global Mall Mount Carmel School, Sector-22, Dwarka, Delhi-110077, Mob: 9818300968, E-mail: renuarora1996@gmail.com ,
28.			Medhava Boutique & Amp: Handicraft WZ 1255-E, Nangal Raya Gurudwara Road, New

			Delhi <u>Madhvi_kusum@yahoo.co.in</u> 9818293221
29.			Olive Exports Pvt Ltd 3870A, 10, Kanhaiya nagar, New Delhi Mob 9313077999 Email : <u>office@oliveled.in</u>
30.			Krishna Overseas, J – 184, Reserve Bank Enclave, Pashchim Vihar, New Delhi – 110063 Mob: 9650225599 Email : <u>contactkrishnaoverseas@yahoo.co.in</u>
31.			Hindustan D O O A 33, Sanjay market, Opp J&K Bank, Near Rohini Sector 2, New Delhi 110085 Mob : 8882727888 Email: <u>hindustandoo@mail.com</u>
32.	22nd Chinese New Year Shopping Festival Chengdu city, (China)	5 - 11 February 2018	Vaka Globals, KH No. 178, Ground Floor, VPO Rithala, Delhi-110085 Mob: 9350001975 E-mail: <u>vmpbhagi@hotmail.com</u>
33.			Trends India, 117 First Floor, L.S.C. Pocket, D and E, Sarita Vihar, Delhi-110076 Mob: 9968415208 E-mail: <u>trendsindia.mail@gmail.com</u>
34.			Punjab Di Kudi, A 88/ 1A, Near Garhi Village, Okhla Mandi Road, East of Kailash, New Delhi- 110065 Mob: 8080051161
35.			House of Incas, T-33, Okhla Industrial Area, Phase-2, New Delhi-110020. Mob: 9811031860 E-mail: <u>hoi@incas-group.com</u>
36.			Shakuntla Handicraft, 5991 Ground Floor, Raghuvar Pura No.2, Gali No.12, Gandhi Nagar, New Delhi-110031 Mob: 9717411651 E-mail: <u>shakuntlahandicraft@gmail.com</u>
37.			Kanshiram Enterprises, X/907, Chand Mohalla, Gandhi Nagar, East Delhi-110031 Mob: 9891153912 E-mail: <u>kanshiramenterprises@gmail.com</u>
38.			Ladies Corner, WZ 819, Rishi Nagar, Main Market, Rani Bagh, New Delhi-110034. Mob: 9582852079 E-mail: <u>rachit6rachit@gmail.com</u>
39.			Vaka Globals, KH No. 178, Ground Floor, VPO Rithala, Delhi-110085 Mob: 9350001975 E-mail: <u>vmpbhagi@hotmail.com</u>
40.	India Sourcing Fair SANTIAGO (CHILE)	2 - 10 March 2018	Sobti International 5025 Ram Dwara Road Paharganj Delhi-110055. Email <u>sobtiexpo@hotmail.</u> Com. Mobile 9891312626
41.			Fair & More INC. 1463, Bismillah Manzil, Chitli

			Qabar, Jama Masjid, Delhi - 110006 Email: fairandmore@gmail.com , Mobile: 9899339339
42.			Arrow Exports 28GF main Bazar pahar Ganj New Delhi 110055. Email: Sourabharora1982@gmail.com Mobile 9811992492
43.			Mass Enterprises, 1435, Chatta Nawab Sahab, Farash Khana, Delhi- 110006 E-Mail: massenterprises66@gmail.com Mob: 9212065123
44.			Salaam Enterprises, A-1240, 4.5 Pushta, Main Service Road, Usmanpur, Delhi-110053 E-mail: salaamenterprises786@gmail.com , Mob: 9711105550
45.			Lucky International 90 F Pocket 1 Mayur Vihar 1 Delhi- 110091. E mail luckyexport@rediffmail.com Mobile 9968475610, 9650940636
46.			Le Creation Office:- 165 palika Bazar C.P New Delhi- 110001 Works:-3204Kucha Tara Chand Dariya ganj New Dehi- 110002. UAM DLO1B0000512 E-Mail: lecreation@hotmail.com Mobile 9811466133
47.			Ardes International Fashn A-501 Plot no1 Sector 19B Dwarka Delhi- 110075. Uam DLO3A0002114 Email ssanjayksharma14@gmail.com Mobile no. 9958550243
48.			Unique Overseases Exports. Office 108-A Basti Hazarat Nizamuddin N.D- 110013 Works;- 169/4 G.F Basti Hazarat Nizamuddin N.D- 110013 UAM:- DLO9E0000456 Email:- ahmed49uoe@yahoo.com Mobile no. 981111908
49.			Kanha Exports Office:- 9 Gandhi square Malka Ganj N.D- 110007 Works:- 158 Shahzadbagh Ph-2 Inder Lok Delhi- 110035 UAM:- DLO4A0002515 Email:- vikram_baweja@yahoo.com Mobile:-9599130045
50.			Maya Impex 14/5 GF Moti Nagar New Delhi- 110015 UAM:- DL11A0003059 E mail sethmanas@yahoo.co.in Mobile 9811116302.
51.			Life's Essence, A-26/B, East Krishna Nagar, Delhi- 110051 UAM No. DLO3A0001748 Email: mahima.bansal89@yahoo.com ,

			Mob: 9953239333
52.			Verma Silver Art, B 91, Krishna Enclave, Rakesh Marg, Ghaziabad, Uttar Pradesh -201001 UAM: DLO2A0004219 E-mail: verma_silverart@yahoo.co.in Mob: 9540753415
53.			Ahmed Mfg. Pvt. Ltd., 3104, Gali Vakil Kucha, PanditPS Hauz Quazi, Delhi E-mail: ahmedmfgpl@gmail.com Mob. 9811094699
54.			Devgan Expotrs Pvt. Ltd., C-384, Sector10 Gautam Budh Nagar, Noida U.P. devganexports@gmail.com Mob:9899890905
55.			Craft Bazar, 3/44, Old Rajender Nagar, New Delhi Darshanlal2@gmail.com Mob:9711240176
56.			Noval Exports, 3230, Kucha Tara Chand, Darya Ganj, New Delhi novalexports@hotmail.com Mob: 9811176779
57.			Kraft India, C-267, Panchvati Colony, Ghaziabad, U.P. Kraftsindia101@gmail.com Mob: 9811756363
58.			Indian Village Craft, 445, Pocket-3, Paschimpuri, New Delhi indianvillagecraft@gmail.com Mob:9711253024
59.			New India Trade 5379 Kucha Rehman Chandni Delhi-110006. UAM DLO4A0001829 E Mail:- shan5379@yahoo.com Mobile 9899326557
60.			Ashwati International, T 13, Green Park Extension, New Delhi sajalgupta@yahoo.com Mob:9910172219
61.			Kahkashan Handicrafts H.No.1504, Suinawalan Street Kotana Daryaganj, Delhi Kkshr786@gmail.com Mob. 9953441851
62.			Sugand Enterprise, 157, B, DDA Flat, Gazipur Delhi. dharmaian@gmail.com Mob: 9811283295
63.	12th Made in India Expo 2018, Johannesburg (South Africa)	16 – 25 March, 2018	R.K. Expo, S 2/19, Old Mahavir Nagar, New Delhi-110018. Mob: 8130646346 E-mail: utkarshsoi78@gmail.com
64.			Dr Gitanjali Arora, 102-103, South Anarkali Krishna Nagar, East Delhi-110051. Mob: 9818115990 E-mail: draroraindia@gmail.com

65.			Raman Exports, H.No. 9, 2nd Floor, Gandhi Square, Malka Ganj, Delhi-110007 Mob: 9873488384 E-mail: ramanexports@yahoo.co.in
66.			Banjara Arts, 564, Pocket-3, Paschim Puri, New Delhi-110063 Mob: 9810332469 E-mail: banjara_antique@yahoo.co.in

Reimbursement (Units benefitted) under Bar Code Scheme during (2017-18)

	Name of the unit & Address	Total Amount Disbursed (Rs.)
1.	M/s Tara Projects (India) Ltd. ,260, Okhla Industrial Estate Phase-III, New Delhi -110020	28005
2.	M/s Guru Drona Foods Pvt. Ltd. ,I-006 Site-C Surajpur Industrial Area , Greater Noida U.P.	35130
3.	M/s Anand Venrure,601 , Sec-92 Noida, U.P.	33451
4.	M/s G Tech Industries ,K-253 Chhijarsi, Sec-63,Noida, U.P.	24195
5.	M/s Spectrum Group ,D-63 Hauz Khas Delhi	28691
6.	M/s Gupta Industries, B-236, Kh No. 31/1/2 Nangli Sakrawati Extention Najafgarh Delhi-110043	28005
7.	M/s Jai Hanuman Textiles ,X-3472, Raghubar Pura No. 2 Gandhi Nagar, Delhi-110031	28005
8.	M/s Shree S.L. Prakashan ,A-5, Mayapuri, Phase-I Delhi-110064	36226
9.	M/s Classic Foods and Health Care ,39 DLF Industrial Area , Phase-I , Faridabad, Haryana-121003	25695
10.	M/s Ambuja Overseas LLP,Plot No 15/9, DLF Industrial Estate, Phase-I Faridabad	43724
11.	M/s Divinutty Products Pvt. Ltd.,T-7 Okhla Industrial Area Phase-II, Delhi-20	28005
12.	M/s Luxmi Foods,AO/68-69, South Side G.T. Road Industrial Area Ghaziabad .	35995
13.	M/s Ivory Lifestyles Pvt. Ltd.,Kh.No.378, M.S. Complex Kapashera Delhi-37	37878
14.	M/s Awals Creations ,8043, Kheria Mohalla ,Roshan Ara Road-Delhi-110007	39276
15.	M/s Moissanite Apparels Pvt. Ltd.,C-19, Sec-65 Noida -201301	32573
16.	M/sK Industries ,Plot No. 74, Pocket-O Sec. -3 , DSIIDC , Industrial Area , Bawana , Delhi-110039	33451
17.	M/s Manya Gramodyog Sansthan, K-312B Street No. 6A Mahilpalpur Ext., Delhi-110037	30566
18.	M/s Qube Universal, 8289, New Anaj Mandi, Near Filmistan Cinema, Delhi-110006	28005
19.	M/s Golden Masala Co. Regd., Plot No. GI-25 , Lawrence Road Ind. Area, New Delhi-110035	35994
20.	M/s Delectia Foods Pvt. Ltd., D-18, Ground Floor, Main TajpurRoad ,Badarpur Border New Delhi-110044	33972

21.	M/s Ambrosia Food,317 F.I.E., Patparganj Industrial Area, Delhi-110092	36226
22.	M/s Ridhi Sidhi Foods Industries, A-127, Sctor-83, Phase-II Noida 201305(U.P.)	25695
23.	M/s UD Food Products Pvt. Ltd., Plot No. G-10 UPSIDC, Industrial Area, Near Mehrauli Railway Station, Ghaziabad-201001 (U.P.)	35994
24.	M/s Hindustan Industries, Plot. No. 111, Block No. –B , Sector - 3, DSIDC Industrial Area , Bawana, Delhi-110039	39276
25.	M/s Express Spice Pvt. Ltd., D-1/104, Sonia Vihar, Delhi-110094	36226
26.	M/s Medsource Ozone Biomedicals Pvt. Ltd., Plot. No. 109, Sec-31, Faridabad -121003	32013
27.	M/s Udit Fresh Foods Pvt. Ltd., C-465, DSIIDCNarela, Industrial Area, Delhi-110040	41500
28.	M/s Sinni Metals and Farms Pvt. Ltd., Jogi Mohala , Sihi Village ,Near Surdas Park, Sec.-8, Faridabad -121006	39276
29.	M/s J.K. Offset Graphics Pvt. Ltd.,B-278 , Okhla Industrial Area , Phase-I ,New Delhi-110020	44598
30.	M/s Paseca Healthcare LLP, K-68, Sector-3, Bawana, Industrial Area, Delhi-110039	28005
31.	M/s R.B. Products, B-25, Sec-2 Bawana, DSIDC Delhi -110039	36226
32.	M/s VarindavanKanha Natural Pvt. Ltd. G-321, Chirag Delhi -110017	33972
33.	M/s R.A. Enterprises, A-39/B Street No. 4 Jagatpuri Ext. Dilshad Garden,Delhi -110093	35130
34.	M/s Master Stroke Interiors Pvt. Ltd., 180 Ecotech Extension-I Near Kasana, Greater Noida-201301	25695
35.	M/s Shree Ard Enterprises, A-755/19, Mahavir Enclave, ,Part-2 , New Delhi -110059	28005
36.	M/s Mehta Cosmetics, Plot. No. 112, Pocket L, Sec.-2 DSIDC Bawana Industrial Area, New Delhi-110039	38580
37.	M/s Sara Healthcare Pvt. Ltd. ,L-234, Sec-3, Bawana Industrial Area , Bawana, New Delhi-110039	29692
38.	M/s Especia Foods Pvt. Ltd. ,A-52, G.T. Karnal Road Delhi-110033	35994
39.	Prism Chandrika Spices Private Limited ,E-5 Sec-1, DSIDC , Bawana Industrial Area, Delhi-39	39276
40.	M/s Ganpatjee Spices Pvt. Ltd. ,7/7A, New Rohtak Road ,	44391

Anand Parvat Industrial Area ,New Delhi-110005		
41.	M/s Glamic Hygiene Products Pvt. Ltd.,H-43, M.G. Road Industrial Area Phase-I, Ghaziabad-201001	39817
42.	M/s Nutkhat Everyday Products ,Kh. No. 695/2, Village Siraspur, Delhi -110042	26445
43.	M/s Tee Cee Hosiery Pvt. Ltd., B-21, Patparganj Industrial Area, Delhi-110092	47088
44.	M/s K C Jain & Co., A-10, DSIIDC Complex,Patparganj Industrial Area, Delhi-110092	41301
45.	M/s S C S Foods India, NH-58, Near Bus Stand, G T Road, Muradnagar, Ghaziabad-201206	25695
46.	M/s Snacko Foods Regd., D-02 Sector-17, Kavi Nagar Industrial Area, Ghaziabad-201001	36227
47.	M/s Pragya Enterprises, KH. No, 231 , Village & Post Office Naya Bans , New Delhi-110082	42366
48.	M/s Healthy Ideas, B-124,100 feet Road, Jyoti Colony , Shahdara , Delhi-110032	28005
49.	M/s Vital Nutrition,Plot No. 680, Mundka ,Delhi-110041	32632
50.	M/s N V Cos, O-66, Sector-2, DSIDC, Bawana Industrial Area, Bawana ,Delhi-110039	39276
51.	M/s Krishna Masala Company, 184-185, Shahzada Bagh Phase- II Delhi-110035	36226
52.	M/s R.R. Apparels, D-61, Sector-63, Noida-201301 (U.P.)	30566
53.	M/s Nav Solutions Pvt. Ltd., Plot. No. 5-A & 5-B , Kh. No. 104/10 , Amar Colony, Phase-2 , Village Mundka, Nangloi, New Delhi-110041	31270
54.	M/s Auzil International, C-87, Sector-5, Bawana Industrial Area, Bawana, New Delhi-110039	39276
55.	M/s Promounts Technocrats Pvt. Ltd., F-228, Sector-5 , DSIIDC Bawana, New Delhi-110039	28005
Total (Rs.)		1876807

VI. Specialized Programmes

A. National Level Vendor Development Programme(NVDP)

To identify potential & genuine MSE vendors for specific items and services required by respective Govt. Departments and CPSUs, this institute organized four National Level Vendor Development Programmes (NVDPs) during 2017-18. In these NVDPs Buyers & Sellers Meets also organized to discuss various procurement issues related to quality, cost, delivery terms & conditions including payment in time to the MSEs by the Buyers.

Sl. No.	Venue	Duration		Participants	Revenue	Expe. (Rs)	Coordinator Shri/Smt.
1.	MSME-DI, Okhla, New Delhi	06.10.2017	07.10.2017	58	470000	742580	A.K. Ojha, Asstt. Director
2.	MSME-DI, Okhla, New Delhi	08.11.2017	09.11.2017	70	585000	774689	Sanjeev Kumar, Asstt. Director
3.	Haryana Tourism Corporation Limited, Magpie Tourist Resort, Faridabad	20.12.2017	21.12.2017	70	384000	599780	Mahesh Kumar Sharma, Asstt. Director
4.	Hitech Institute of Engineering and Technology, 766,26 Km Milestone, Delhi Hapur bypass, Ghaziabad	23.02.2018	24.02.2018	27	236000	410894	Kiran Kumar Goyal, Asstt. Director
				225	1675000	2527943	



Dignitaries on Dais during Inaugural Function of National Level Vendor Development Programme at MSME – DI, Okhla, New Delhi on 8th November, 2017



Lighting of Lamp during Inaugural Function of National Level Vendor Development Programme at MSME – DI, Okhla, New Delhi on 8th November, 2017



Chief Guest Sh. S R Samuel, IPS, Joint Development Commissioner, O/o DC MSME, Addressing the Audience during Inaugural Function of National Level Vendor Development Programme



Chief Guest Sh. R K Vyas, Principal CMM, COFMOW (Ministry of Railway), Addressing the Audience during Inaugural Function of National Level Vendor Development Programme



Audience during Inaugural Function of National Level Vendor Development Programme at MSME – DI, Okhla, New Delhi on 8th November, 2017



Dignitaries Interacting with Participants during National Level Vendor Development Programme at MSME – DI, Okhla, New Delhi on 8th November, 2017



Dignitaries Interacting with Participants during National Level Vendor Development Programme at MSME – DI, Okhla, New Delhi on 8th November, 2017



Dignitaries Interacting with Participants during National Level Vendor Development Programme at MSME – DI, Okhla, New Delhi on 8th November, 2017



Dignitaries on Dais during Valedictory Function of National Level Vendor Development Programme at MSME – DI, Okhla, New Delhi on 9th November, 2017



Certificate distribution during Valedictory Function of National Level Vendor Development Programme at MSME – DI, Okhla, New Delhi on 9th November, 2017



Certificate distribution during Valedictory Function of National Level Vendor Development Programme at MSME – DI, Okhla, New Delhi on 9th November, 2017



Audience during Valedictory function of NVPD at MSME-DI, Okhla, New Delhi on 9th November, 2017



Sh. Awadesh Kumar, CMM, Northern Railway addressing the Audience during Valedictory function of NVPD at MSME-DI, Okhla, New Delhi on 9th November, 2017



Sh. Vijay Kumar, Director MSME-DI, New Delhi addressing the Audience during Valedictory function of NVPD at MSME-DI, Okhla, New Delhi on 9th November, 2017

B. State Level Vendor Development Programme (SVDP)

S. No	Venue	Date	Participants	Expd.(Rs.)	Coordinating Officer
i.	PORTA HALL, HERMITAGE HUTS, SURAJ KUND, MAIN ROAD, FARIDABAD	22.07.2017	76	30000	AJIT SINGH, ASSTT. DIRECTOR
ii.	MSME-DI, OKHLA, NEW DELHI	14.09.2017	78	29951	A.K. OJHA, ASSTT. DIRECTOR
iii.	MSME-DI EXTENSION CENTRE, ND	20.09.2017	41	28065	KARUN KUMAR, ASSTT. DIRECTOR
iv.	B-17, JHILMIL INDSUTRIAL AREA, DELHI	21.09.2017	50	28079	HARINDER KUMAR, INVESTIGATOR
v.	IMPERIAL AUTO,FARIDABAD	17.11.2017	37	6993	MAHESH KUMAR SHARMA, ASSTT. DIRECTOR
vi.	HAVELLS INDIA PVT.	13.12.2017	35	16922	RAVI RANJAN,

	LIMITED, 23, LINK ROAD, SAHIBABAD INDUSTRIAL AREA, SITE, GHAZIABAD				INVESTIGATOR
vii.	MARIGOLD HALL OF INDIA HABITAT CENTRE, LODHI ROAD, ND	15.01.2018	45	11410	SHIVANI, ASSTT. DIRECTOR
viii.	BUSINESS DEVELOPMENT COROPRATE OFFICE, INDIAN OIL BHAWAN, YUSUF SARAI, ND	18.01.2018	32	8700	NEERAJ SHARMA, ASSTT. DIRECTOR
ix.	SCOPE COMPLEX, LODHI ROAD, NEW DELHI	23.01.2018	40	8449	SUNIL ARORA, INVESTIGATOR
x.	BADLI INDUSTRIAL ASSOCIATION, BADLI, ND	23.01.2018	42	7150	K.K. GOYAL, ASSTT. DIRECTOR
xi.	CITY PARK MASLA Café ,MUNDAKA, NEW DELHI	24.01.2018	48	17343	BRAJENDRA KUMAR, ASSTT. DIRECTOR
xii.	13 BASE REPAIR DEPOT, AIR FORCE STATION, PALAM, NEW DELHI	19.02.2018	77	21018	HARPAL SINGH, ASSTT. DIRECTOR
xiii.	MSME-DI, EC, CP, NEW DELHI	21.02.2018	45	14876	DINESH KUMAR, INVESTIGATOR
xiv.	MSME-DI, EC, CP, NEW DELHI	28.02.2018	44	16892	HANSA DUTT PAPNE, ASSTT. DIRECTOR
xv.	BRD AIRFORCE STATION, TUGHLAKABAD, NEW DELHI	28.02.2018	40	24158	KULDEEP KUMAR, ASSTT. DIRECTOR
xvi.	IIMT PHARMACY COLLEGE, GREATER NOIDA	09.03.2018	132	19341	AJIT SINGH, ASSTT. DIRECTOR
			862	289347	

C. Awareness Programme on GST

MSME-Development Institute, Okhla, New Delhi has been organizing Awareness Programmes on GST in all core programmes. A Total of 21 dedicated programmes on GST were organized across district under jurisdiction of this office. Senior officers from Revenue Department and CA attended the programmes and explained the CGST, SGST and IGST law and return filing methods to MSMEs.

S.N	Date of Programme	Programme Venue	Participants	Course Coordinator
1.	22.06.2017	D-4A/9, Ratia Marg, Sangam Vihar, New Delhi	62	Harpal Singh Asstt. Director
2.	23.06.2017	11 Kapil Vihar, Pitampura, New Delhi	50	A.K. Ojha Asstt. Director
3.	28.06.2017	Kirti Nagar Area Association, Kirti Nagar, New Delhi	100	Sunil Arora Investigator
4.	28.06.2017	Small Scale Cosmetic Manufacturer Association, Gulabi Bagh, New Delhi	90	Ravi Ranjan Investigator
5.	28.06.2017	TCIL Bhawan, Greater Kailash-I, New Delhi	30	Harinder Kumar Investigator
6.	29.06.2017	PVC Compound & Footwear Manufacturer Association (Regd.), Tri Nagar, New Delhi	70	Ravi Ranjan, Investigator
7.	30.06.2017	Flatted Factory Complex, Phase-III, Okhla, New Delhi	80	Shivani Asstt. Director
8.	01.07.2017	DSIIDC Kirti Nagar Industries Association	40	Sunil Arora Investigator
9.	05.07.2017	Okhla Industrial Estate Association, Phase-III, New Delhi	54	M.S. Teotia Asstt. Director
10.	07.07.2017	BTW Lawrence Road, New Delhi	50	A.K. Ojha Asstt. Director
11.	07.07.2017	Imperial Auto, NH-2, Mathura Road, Faridabad	60	M.K. Sharma, Asstt. Director
12.	07.07.2017	All India Federation of Small Scale Battery Manufacturer Association MSME- DI, New Delhi	31	K.K. Goyal Asstt. Director
13.	10.07.2017	Manufacturer DSIDC Industries Association, Rohtak Road, New Delhi	50	Ravi Ranjan Investigator
14.	11.07.2017	Bawana Industrial Association, New Delhi	45	Neeraj Sharma Asstt. Director
15.	13.07.2017	Badali Industrial Estate Association, New Delhi	55	Neeraj Sharma Asstt. Director
16.	14.07.2017	Noida Industrial Association Phase-II, Noida	30	Sanjeev Kumar Asstt. Director
17.	14.07.2017	Sarita Vihar, New Delhi	60	D.C. Sahu Deputy Director
18.	14.07.2017	Small Scale MCB Manufacturer Association, C.P. New Delhi	55	Ravi Ranjan Investigator

19.	14.07.2017	Roller Flour Millers Federation of India, Sports Club, Pragati Maidan, New Delhi	30	Harinder Kumar Investigator
20.	22.07.2017	Porta Hall, hermitage huts, Surajkund Main Road, Faridabad	70	J.P. Mital Asstt. Director
21.	02.08.2017	Inderprastha Engineering Collage, Sahibabad, Ghaziabad	70	Harpal Singh Asstt. Director

D. Exhibition / Mela

MSME- Development Institute, Okhla, New Delhi in the financial year 2017-18 has actively participated in the following exhibition organized by ITPO & Amity University, Noida. It is also pertinent to mention here that ITPO, New Delhi allotted on complimentary stall (size 3x3 mt.) to MSME-DI, New Delhi for all the exhibition by ITPO at New Delhi.

S. No.	Venue	Name of Exhibition	Duration	Visitor attended
1.	ITPO	India International Security Expo 2017	05.10.2017 To 07.10.2018	364
2.	ITPO	India International Trade Fair 2017	14.11.2017 To 27.11.2017	693
3.	Amity University	Lakshya 2018	14.02.2018 To 16.02.2018	163

E. Intellectual Property Right

Sl. No.	Programme	Venue	Duration	Participants	Expenditure	Coordinator Shri/Smt.
1	Building Awareness on Intellectual Property	AIMTY, Meeting Hall, Greater Noida	27.09.2017	178	70,000	Ajit Singh, Asstt. Director

Right					
Total			178	70,000	

F. Programme on National Seminar/ Workshop under MATU Scheme

Sl. No.	Programme	Venue	Duration	Participants	Expenditure	Coordinator Shri/Smt.
1	National Seminar/ Workshop on MATU Scheme	Z-101 (Opp. H-18, Udyog Nagar, Rohtak Road, Delhi)	28.11.2017	62	77307	D.C. Sahu, Deputy Director
2.	National Seminar/ Workshop on MATU Scheme	MSME-DI Ext. Centre, C.P. , New Delhi	29.11.2017	82	79042	A.K. Ojha, Asstt. Director
Total				144	156349	

G. Awareness Programme on Financial Support to MSMEs in Zero Defect & Zero Effect (ZED)

Sl. No.	Venue	Duration	Participants	Expenditure	Coordinator Shri/Smt.
1.	Hotel Shangrila Eros, New Delhi	09.08.2017		42833	Neeraj Sharma, Asstt. Director
2.	MSME-DI Ext. Centre, C.P. , New Delhi	26.09.2017	56	30247	Mahesh Kumar Sharma, Asstt. Director
3.	ITPO Conference Hall, Pragati Maidan, New Delhi	22.11.2017	158	61850	Ajit Singh, Asstt. Director
4.	KMTC Exim, A-29A, Phase-2, Noida	22.12.2017		38537	Kiran Kumar Goyal, Asstt. Director
5.	Bellagio Hall, 13-14, Ashok Vihar, Phase-II, Delhi	25.01.2018		53874	Sanjeev Kumar, Asstt. Director
6.	MSME-DI Ext. Centre, C.P. , New Delhi	08.02.2018	67	44932	A.K. Ojha, Asstt. Director
Total				272273	

H. Seminar on Design Clinic Scheme

Sl. No.	Venue	Duration	Participants	Expenditure	Coordinator Shri/Smt.
1.	Modern College of Professional Studies Anand Industrial Estate, Mohan Nagar, Ghaziabad	20.02.2018	115	38752	Mahesh Kumar Sharma, Asstt. Director
Total			115	38752	

I. Lean Cluster

In the Financial year 2017-18 under QCI and MSME-Development Institute following Lean Cluster & Audit is completed by the officer:-

(I) Audits Done By Mr. D.C. Sahu, Deputy Director, MSME DI New Delhi

1. SANDHRA ENGINEERING CLUSTER MBR-3 (01 UNIT)
2. HAVELLS SWITCHGEAR CLUSTER 1 MBR-3(09 UNITS)
3. OGTC LEAN CLUSTER 2 DSR(07 UNITS)
4. HAVELLS FAN CLUSTER 2 MBR-3 (07 UNITS)
5. IMPERIAL MANUFACTURING EXCELLENCE TRANSMISSION CLUSTER DSR (09 UNITS)
6. LEAN ENTREPRENEURS TRUST CLUSTER DSR (07 UNITS)
7. BRAKE SHEET METAL CLUSTER DSSR (02 UNITS)
8. AL AUTO SUPPLIERS CLUSTER MBR-5(06 UNITS)

1	JMC INDUSTIES	5 Shivaji Marg, New Delhi - 110015	58.54 Lakhs
2	MICRONS INDIA	Plot No -1140-1141, Sector 58, Faridabad – 121004	13 Lakhs
3	MVD Auto Components PVT LTD	A-16, Sector- 67, Noida, GBN	18.58 Lakhs
4	BELMAKS PVT. LTD	Plot No- 17-D, Industrial Area, NIT Faridabad 121001	8.94 Lakhs
5	RAAS technology India Pvt Ltd.	Plot no 253 p, Sector 58, Faridabad 121003	10.41 Lakhs
6	MICRO TOOLS (INDIA) PVT LTD	Plot No. 38, Sector -24, Faridabad 121004	14.79 Lakhs

9. FARIDABAD ENGINEERING CLUSTER NO. 7 MBR-5 (06UNITS)

1	Aristocraft International Pvt Ltd	138/Faridabad/Faridabad/DLF Industrial Estate Phase-1/Haryana/India//	13.73 Lakhs
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2	Bhartiya Valves Pvt Ltd.	1-8/Faridabad/Mathura Road /DLF Industrial Estate Phase-1/Haryana/India//	17.63 Lakhs
3	Progressive Fiber Containers	CP-8,NH-5/Faridabad/NIT Faridabad/Railway Road, /Haryana/India//	2.02 Lakhs
5	Matrix Cutting Tools	Plot No 56, Gali No 5, Krishna Nagar Industrial Area, Opp. Sector 25, Faridabad	9.27 Lakhs
5	Print Pack	Plot No 56, Krishna Colony, Gali No 5, Opp. Sector 25, Faridabad	2.47 Lakhs
6	Sri Aurobindo Automotive Components	Plot No 18/Faridabad/Faridabad/Faridabad /Haryana/India//	68.35 Lakhs

(ii) Audits Done By Mr. M K Sharma, Assistant Director, MSME DI New Delhi

1. SANDHAR ENGINEERING CLUSTER MBR 3

1	Indo Casting and Engg. Works	Plot No 765, Sector 69, IMT Faridabad 121004
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2. HAVELLS SWITCHGEAR CLUSTER 1 MBR 3

1	Advent enterprises	Shed No. 126B, HSIIDC, Sector-31, Faridabad - 121003
2	Bhavnish Metal India Pvt. Ltd.	Plot No 66/8 & 9, Bharat Carbon Complex Indl. Area NIT Faridabad
3	Ganga Electricals India	137 & 137A, Anand Industrial Estate Mohan Nagar Ghaziabad (UP)-201007
4	Radlay Metal Products Pvt. Ltd.	Plot No-278, Swarn park, Udyog nagar, Mundka, New Delhi-110041
5	Special Spring (India) Pvt. Ltd.	G-1042 DSIDC Industrial Park, Narela, New Delhi-110040
6	Asian Wire Forming and Springs Pvt. Ltd.	30/4, Near Well Cycle compund, N.I.T. Industrial Area, Faridabad (Haryana)
7	S & L Sheet Metal Components	Plot No.10-A, Gali No.1, KrishnaNagar Industrial Area, Faridabad - 121004
8	Aroson Plastics Private Limited	B 90, Mayapuri Industrial Area Phase-I, New Delhi-110064
9	Excellent Tools and Components Pvt. Ltd.	101, Udyog Kendra Greater Nodia

3. OGTC Lean Cluster 2 DSR

1	Saivana Exports Private Limited	B-35 Okhla Phase-1, New Delhi - 110020
2	Fancy Fashion	A-10, Sector 7, Nodia 201301
3	Panorama Exports	P-8, DLF Ind Area -1 Faridabad
4	Team Krian	C-33. Sector -57, Noida 201301
5	Genus Apparels Ltd	Singhania chowk , sher shah suri marg , 14/4, Mathura road , Near SLF mall , Faridabad – 121003
6	Boutique International	C-47, Hosiery complex, Phase-2 Extension, Noida-201301
7	Blessings Exports	A-59 Sector 2. Near Indian Oil Building, Noida- 201301

4. HAVELLS FAN CLUSTER 2 MBR 3

1	Pinnacle manufacturing Solutions	D-20, Site C, UPSIDC Industrial Area, Surjpur, Greater Nodia, UP 201306
2	Lakshya Enterprises	IG 2A, N.I.T. Faridabad
3	Pooja Metal Processors Pvt. Ltd.	Unit- II Plot No. 89, DLF Industrial Estate, Phase I, Mathura Road , Faridabad
4	Trikuta Metals	Plot No 188, Sector-24, Faridabad 121005
5	M M Makewell technology Company	Plot No. 48 Road No. 6E, Sarurpur Industrial Area, Sohna road

		faridabad (HR)
6	R S Industries	B-59 Sector 2, Noida -201301
7	Elza India Pvt. Ltd. Unit-2	G-260, M G Road Industrial Area, Ghaziabad

5. IMPERIAL MANUFACTURING EXCELLENCE TRANSMISSION CLUSTER DSR

1	Electroshine Corp	Plot No 330, Sector - 58, Faridabad 121004
2	Khurana Electroplating Works	Plot No 744, Sector - 58, Faridabad 121004
3	Goodwell Industries	Vill Dudhola, Prithla Dhateer Road Palval 121102
4	Arora Chem Enterprises	Plot No 64, Shed No 5, Industrial Area, Hitkari Potteries Complex, NIT Faridabad 121001
5	Ganesh Raj Engineering	A-638, Dabua Pali Road, Faridabad 121001
6	Hindustan Graphics	Plot No 138, Sector 25, Faridabad 121005
7	Raj Industries	FCA - 3825 - C, Block A, Galli No 12, SGM Nagar, Faridabad 121001
8	Sunny Engineering Works	Khewat No - 935/1156, Duba Gazipur Road, NIT Faridabad 121001
9	Divya Rubber Industries	Khewat No - 82/83, Khasra No 15, 17/2/3, Ram Singh Road, Bajri Dubua Pali Road, Faridabad 121001

6. LEAN ENTREPRENEURS TRUST CLUSTER DSR

1	SGA Power Systems Pvt. Ltd	A-7/14, SSGT Road Industrial Area, Vijay Nagar, Ghaziabad – 201009
2	Thermodyne Engineering Systems	A-7/110, SSGT Road Industrial Area, Vijay Nagar, Ghaziabad – 201009
3	Wonder Moldplast Pvt. Ltd.	A-7/121-124, SSGT Road Industrial Area, Vijay Nagar, Ghaziabad – 201009
4	Avon Mold Plast Pvt. Ltd.	A-7/36-39, SSGT Road, Electrosteel Compound, Ghaziabad – 201 009
5	Mitzvah Engg. Inc.	A-7/119, SSGT Road Industrial Area, Ghaziabad – 201 009
6	Desol Associated Engineers	A-7/118, SSGT Road Industrial Area, Ghaziabad – 201 009
7	Kisaan Die Tech Pvt. Ltd.	A-7/4 & 7/3, SSGT Road Industrial Area, Ghaziabad – 201009

7. AL AUTO SUPPLIERS CLUSTER MBR 5

1	JMC INDUSTIES	5 Shivaji Marg, New Delhi - 110015	58.54 Lakhs
2	MICRONS INDIA	Plot No -1140-1141, Sector 58, Faridabad – 121004	13 Lakhs
3	MVD Auto Components PVT LTD	A-16, Sector- 67, Noida, GBN	18.58 Lakhs
4	BELMAKS PVT. LTD	Plot No- 17-D, Industrial Area, NIT Faridabad 121001	8.94 Lakhs
5	RAAS technology India Pvt Ltd.	Plot no 253 p, Sector 58, Faridabad 121003	10.41 Lakhs
6	MICRO TOOLS (INDIA) PVT LTD	Plot No. 38, Sector -24, Faridabad 121004	14.79 Lakhs

8. BRAKE SHEET METAL CLUSTER DSR

1	Vinayak Auto Components	Plot No 5,Gali No E/8, Saroorpur Industrial Area, Sohna Road, Ballabgarh, Faridabad 121004
3	PSR Auto Components Pvt Ltd	60/26, Industrial area, NIT, Faridabad, 121004

9. FARIDABAD ENGINEERING CLUSTER NO.7 MBR 5

1	Aristocraft International Pvt Ltd	138/Faridabad/Faridabad/DLF Industrial Estate Phase-1/Haryana/India//	13.73 Lakhs
2	Bhartiya Valves Pvt Ltd.	1-8/Faridabad/Mathura Road /DLF Industrial Estate	17.63 Lakhs

		Phase-1/Haryana/India//	
3	Progressive Fiber Containers	CP-8,NH-5/Faridabad/NIT Faridabad/Railway Road, /Haryana/India//	2.02 Lakhs
5	Matrix Cutting Tools	Plot No 56, Gali No 5, Krishna Nagar Industrial Area, Opp. Sector 25, Faridabad	9.27 Lakhs
5	Print Pack	Plot No 56, Krishna Colony, Gali No 5, Opp. Sector 25, Faridabad	2.47 Lakhs
6	Sri Aurobindo Automotive Components	Plot No 18/Faridabad/Faridabad/Faridabad /Haryana/India//	68.35 Lakhs

VII. Officers and staff Training

The Officers and staff were nominated for training to upgrade their knowledge and techno managerial capabilities.

Sl. No.	Name of the Officer (Sh./Smt.)	Training Programme Attended	Training Institute	Duration
1.	Manoj Kumar Sharma, OS	166 th Cash & Accounts Course	Institute of Secretariate Training and Management	27.06.2017 To 25.08.2017
2.	Anil Kumar Sharma, UDC	166 th Cash & Accounts Course	Institute of Secretariate Training and Management	27.06.2017 To 25.08.2017
3.	Sunil Arora, Investigator	ZED	PEC University of Technology, Sector-12, Chandigarh	16.01.2018 To 20.01.2018
4.	Mahesh Kumar Sharma, Asstt. Director	ZED	Nirma University, Sarkhej, Gandhinagar Highway, Ahmedabad, Gujarat	20.01.2018 To 02.02.2018
5.	Sanjeev Kumar, Asstt. Director	ZED	QCI, Kolkata	12.02.2018 To 16.02.2018
6.	Vijay Kumar, Director	ZED	National Productivity Council No. 6, SIDCO Indl. Estate, Amabattur, Chennai	05.03.2018 To 09.03.2018
7.	Shivani, Asstt. Director	Analysis and Appraisal of Balance Sheet and Detailed Project Report	MSME-Technology Development Centre, Meerut	13.03.2018 To 16.03.2018
8.	Kuldeep Kumar, Asstt. Director	IT Tools	MSME-Technology Development Centre, Meerut	19.03.2018 To 23.03.2018

VIII. Other Meetings

IMPORTANT MEETING ATTENDED BY SHRI VIJAY KUMAR, DIRECTOR, MSME-DI, NEW DELHI DURING THE YEAR 2017-18:

JULY, 2017

S.No	Date & Time	Meeting/Programme	Venue	Regarding	Members
1.	05.07.2017 11.00 AM	Awareness Prog. On Goods & Service Tax (GST)	Okhla, Ph.II	GST	
	02.30 PM	Meeting with Mr. Brijesh Kr. Aggarwal, M/s. Kunj Forgings	MSME-DI	MSE-CDP & NMCP Scheme	
	3.00 PM	WASME Meeting	MSME-DI	Credit to women Entrepreneurs	
2.	06.07.2017 10.00 AM	Meeting with Ms. Ragini S Raj, M/s. Care India welfare Trust	MSME-DI	TREAD & NMCP Schemes	
	2.30 PM	Meeting with Mr. Sareen, Laghu Udyog Bharti	MSME-DI	Discussion of GST & NMCP Scheme	
3.	07.07.2017 10.30 AM	GST Workshop at M/s. BTW India Pvt. Ltd.	Lawrence Road	Discussion of GST & NMCP Scheme	
	2.30 PM	Prog. On GST	Jhandewalan	Discussion of GST & NMCP Scheme	
	4.00 PM	Prog. On GST	MSME-DI	Discussion of GST & NMCP Scheme	
4.	10.07.2017 12 Noon	Meeting with flatted factories association	MSME-DI	IID Part under MSE-CDP Scheme	
	2.30 PM	Meeting with Mr. Brijesh Kr. Aggarwal, M/s. Kunj Forgings	MSME-DI	Technology procedure in Forging industries	
	4.00 PM	Meeting with Mr. Sharma, M/s. Devgan Exports regarding ITF	MSME-DI	Participation in International Exp.	
5.	12.07.2017 11.00 AM	Meeting with Mr. Sanjeev Kulshrestha, M/s. Keith Telecom Systems (P) Ltd.	MSME-DI	Design and Digital MSME Scheme	
	12.00 Noon	Meeting with Mr. S.R. Agarwal, Bishnu Kedia M/s. Vishal International	MSME-DI	Export promotion – Design scheme	

	13.07.2017 3.30 pm	Awareness Prog. On GST with Badli Association	Badli Industrial Estate	Attended GST Prog. & discuss NMCP Scheme	
6.	14.07.2017 11.30 AM	Meeting with Mr. Arun Berry, Delhi Printers Association	MSME-DI	Discussed their problems	
	2.30 PM	Prog. On GST	Sarita Vihar	Attended	
	4.00 PM	Prog. On GST	NOIDA	Attended	
8.	17.07.2017 9 -5.30 PM	HINDI PURASKAR VITRAN BY THREE MINISTERS	MSME-EXTN. CENTRE	Attended	
9.	19.07.2017 10.00 AM	Meeting with Mr. Anand Gupta, Dy. Vice President, HDFC Bank	MSME-DI	Discuss credit to MSMEs	
	12.00 Noon	Meeting with Mr. Satvik Shrivastava, Director, Environment Technical Services Pvt. Ltd.	MSME-DI	Attended	
	4.00 PM	Meeting with Mr. S.R. Agarwal, Bishnu Kedia M/s. Vishal Internationa	MSME-DI	Attended	
10.	20.07.2017 1.00 PM	Interview on FM GOLD	MSME-DI	5 minutes radio talk on MSMEs	
11.	21.07.2017 12 Noon	Meeting with Dr. T.V. Lakshmi Ravi Kumar, Founder & Chairman of women association	MSME-DI	Participation of MSME-DI on 9 th Programme at Hotel Shangrila of Women empowerment	
12.	22.07.2017 10 AM to 5.00 PM	SVDP & GST at Porta Hall Heritage Huts	Surajkund road, Faridabad	Attended	
13.	24.07.2017 11.30 AM	Meeting with Ms. Neelam Saxena, Professor, Amity University	MSME-DI	Business Incubator & Design Clinic Scheme	
14.	25.07.2017 11.30 AM	Meeting with Mr. Rakesh Suraj, Regional Director, Ministry of Commerce & Industry EEPCI	MSME-DI	International Coop. & Marketing scheme	
	26.07.2017 10.30 AM	Meeting with Mr. Sahil Goswami, Gen Secy. PHD Chambers	MSME-DI	Action plan for NMCP scheme	

				with PHD	
	12.00 Noon	DSIIDC -Board of Directors Meeting	DSIIDC	Attended	
15.	27.07.2017 11.30 AM	Meeting with Mr. Abhay Sinha, Gen. Secy. Loknayak Jaiprakash Inter Study Development Centre	MSME-DI	Implementation of TREAD Scheme	
	12.00 Noon	Meeting with Dr. T. Vasantha Lakshmi Ravi Kumar, Member, Central Advisory Board on Child Labour, Min. of Labour & Employment	MSME-DI	About 9 th August Programme in which Shri Kalraj Mishra will be the Chief Guest	

AUGUST, 2017

S.No	Date & Time	Meeting/Programme	Venue	Regarding	Members
1.	28.07.2017 2.00 PM	Meeting with DICCI President Mr. Brajendra Kumar and 4 others	Okhla, Ph.II	GST	5
2.	31.07.2017 11.00 AM	Meeting with G.M. of Syndicate Bank	MSME-DI	TREAD & NMCP Schemes	
	2.30 PM	Meeting with Mr. Kesar, Director General of OGTC	MSME-DI	Discussion of GST & NMCP Scheme	
3.	01.08.2017 11.00 AM	Meeting with Mr. Ashok Gupta, B. Com Hon. (LLB)	-do-		
	2.30 PM	Meetings with M/s. Johnsons Rubber	-do-		
	3.30 PM	Meeting with Mr. Nitin Kumar Kanchan, Manager, Syndicate Bank	MSME-DI		
4.	02.08.17 11.00 AM	Meeting with Ms. Sonali Shah, Director, WEA-INDIA	MSME-DI		
	2.30 PM	Meeting with Mr. Ramniet S Mukherjee, Empowering lives	MSME-DI		
5.	03.08.2017 10.00 AM	Programme of All India Federation of Master Printers (AIFMP)	Pragati Maidan		
	3.00 PM	DELHI SME FINANCE SUMMIT	India Habitat		

			Centre		
6.	05.08.2017 11.30 AM	Programme on Startup Fiesta-An Investor's Eve	PHD House		
8.	07.08.2017 10.30 AM	Meeting with Ms. Vibha Mehrotra, Army Wives Welfare Association	DI New Delhi		
	2.30 PM	Meeting of Officers of DI	-do-		
	4.00 PM	Meeting with Mr. Vijay Kr. Aggarwal, M/s. Hublit Lighting Pvt. Ltd.	-do-		
9.	09.08.2017 9.00AM to 5.30 PM	Women Entrepreneur Summit-2017	Hotel Shangrila		
10.	10.08.2017 11.00 AM	Meeting with Mr. Brijesh Kumar Aggarwal, M/s. Kunj Forging Pvt.Ltd.	DI New Delhi		4
	2.30 PM	Meeting with M/s. Johnsons Rubber	-do-		
11.	11.08.2017 10.00 AM	Meeting with Dr. J.N. Kushwaha, President of the Society of Indian Bakers, BTW India Pvt. Ltd.	-do-		4
	11.00 AM	Meeting with Ms. Jagruti Mehta Sanghvi, M/s. Viraj Enterprises	-do-		
	12. Noon	Meeting with Mr. Surya Prakash Rathi, Asstt. Prof. Sri Aurobindo College, Univ. of Delhi	-do-		
	1.00 PM	Meeting with Ms. Shweta Sharma, Founder of M/s. Collaborative Climate	-do-		
	2.30 PM	Meeting with President of Jhilmil Industries Association	-do-		
12.	16.08.2017 2.30 PM	Meeting with Mr. Kesar, Director General of OGTC	-do-		
13.	17.08.2017 11.00 AM	Meeting with PHD Members	DI New Delhi		8
	2.30 PM	Meeting with Mr. Pramod Jain, President of MCB Association	-do-		4

14.	18.08.2017 9.30 AM	Pledge on Sadbhavana Divas with All Staff	DI New Delhi		
	10.30 AM	8 th Meeting of Scheme Steering Committee (SSC) of ASPIRE	Extn. Centre		
15.	21.08.2017 2.30PM	Meeting with Officers of DI New Delhi	DI New Delhi		
16.	22.08.2017 12 Noon	Meeting Mr. Akhilesh Singh reference by DC(MSME)	-do-		
17.	23.08.2017 11.00 AM	Meeting with IDBI Members	-do-		
18.	25.08.2017 11.00 AM	5 th CQCTD Meeting with Additional Director General of Foreign Trade (CLA)	IP Bhawan, New Delhi		
19.	26.08.2017 11.00 AM	IMC programme of Shri Ajit Singh in Army Institute of Greater NOIDA	Army Institute GR. NOIDA		
20.	28.08.2017 11.00 AM	Meeting with Col. Harsh Vardhan Sharma, Secy. PHD Chambers	MSME-DI		
	12.00 Noon	Meeting with Mr. Brajendra Kr. President, DICCI	MSME-DI		
	3.00 PM	Meeting with EEPC Members	MSME-DI		
	4.00 pm	Meeting with Mr. Brajesh Aggarwal, M/s. Kunj Forging	MSME-DI		
21.	29.08.2017 11.00 AM	Meeting with Food Association	MSME-DI		
	3.00 PM	Meeting with Ms. Sonali Shah, Advocate	MSME-DI		

SEPTEMBER, 2017

S.No	Date & Time	Meeting/Programme	Venue	Regarding	Members
1.	05.09.2017 10.00 AM	44 th meeting of Steering Committee & Cluster Development Programme	Extn. Centre	Cluster	50

	05.09.2017 03.00 AM	Meeting Attended in DSIIDC	DSIIDC	Board of Directors	
2.	06.09.2017 10.00 AM	Meeting with PHD Members	PHD Chambers		
3.	07.09.2017 10.00 AM	Industrial Motivational Campaign at Army Institute of Management & Technology	Gr. NOIDA		
4.	08.09.2017 10.00 AM	Officers meeting	DI New Delhi	National Award and Scheme	20
	11.30 AM	Meeting with C-DEC NOIDA	MSME-DI	Pending payment	
5.	09.09.2017 10.00 AM	Attended inauguration programme in Amity University	Amity University		
	12.30 PM	Attended Apparel & Home textiles conference	India Habitat Centre	Conference support	
6.	11.09.2017 3.00 AM	Meeting with Dr. Bhupesh Sharma, Shri Ram Institute	MSME-DI		
	4.00 PM	Meeting with Mr. Rakesh, Singh, Regional Director, EEPC	MSME-DI		
	4.30	Meeting with Mr. Ashokpuri, MD M/s. Lean India Consultancy Group	MSME-DI		
7.	12.09.2017 11.30 AM	Deliver lecture on Food	India Habitat Centre		
	3.00 PM	Meeting with Mr. Saket Aggarwal, Secy. M/s. Indian Industries Association	MSME-DI		
8.	13.09.2017 2.00 AM	IMC at Skyline Engg. College	Gr. NOIDA		
	5.00 PM	Meeting with Mr. Ankit Arora, Business Partner, GS1			
9.	14.09.2017 10.00 AM	SVDP	MSME-DI		
10.	15.09.2017	Meeting with Dr. Bhupesh Sharma	Sri Ram Institute		

	11.00 AM				
11.	20.09.2017 3.00 AM	Meeting with Mr. Rajiv Arora, CWA (LLB) M/s. Rajhans Industries Coprn.			
12.	21.09.2017 2.00 PM	SVDP	Jhilmil Industries Association		
13.	22.09.2017 10.30 AM	Meeting with Ex. Engineer (Civil) CPWD	MSME-DI		
	2.00 PM	Meeting with Shri Arvind Rana, Dy. Commissioner of Industries	DI		
	2.30 PM	Meeting with Mr. Rajiv Bhakri, M/s. Sharma Enterprises	MSME-DI		
14.	26.08.2017 10.30 AM	Awareness programme on ZED	Extn. Centre		
15.	27.08.2017 11.00AM	IPR at Army Institute of Management and Technology	Gr. NOIDA		
16.	28.08.2017 11.30 AM	Meeting with Mr. Avdhesh Kumar, Chief Material Manager, Northern Railway	MSME-DI		

OCTOBER, 2017

S.No	Date & Time	Meeting/Programme	Venue
1.	03.10.17 11.30 AM	Meeting with representative from Dainik Jagran	DI
	12.30 PM	Meeting with Ms. Neelam Saxena, Prof. Amity University	DI
	3.00 PM	Meeting with Yes Bank Regional Head	DI
2.	05.10.17	WASME Meeting	
3.	12.10.17	EDP at MGM AND PROGRAMME WITH SECY. AT EXPO MART 2017	GREATER NOIDA
4.	13.10.17	PROGRAMME WITH SECY. AT EXPO MART 2017	GREATER NOIDA
5.	16.10.17	Meeting with EEPCC Shri Rakesh Singh and Ms. Ruchika	DI

6.	24.10.17 2.00 PM	25 th Meeting of SSC OF SFURTI	Extn. Centre
7.	25.10.17 12 Noon	Meeting of High Power Committee under the Chairmanship of Principal Secretary	N-36, Bombay Life Building, Connaught Place, New Delhi
8.	26.10.17	2 nd Health Tech 2017 at The Lalit, Delhi	THE LALIT, DELHI
	26.10.17	Award Function of PHD Chambers	Le-Meridian, Janpath
9.	27.10.17	Meeting with DSIIDC on MSE CDP Scheme in Gemstone Jewellery Cluster	Connaught Place
10.	30.10.17	Meeting with Shri Giriraj Singh, M O S OF MSME reg. launching of Facilitation Centre	Press Bureau, Raisena Road, New Delhi
11.	31.10.17 10.30AM	RBI Meeting	Gola ceremonial banquets, 8/39 Kirti Nagar Industrial Estate, Opp. MDH Factory, New Delhi

NOVEMBER, 2017

S.No	Date & Time	Meeting/Programme	Venue
1.	01.11.17	National Summit on Energy Efficiency in MSME	Hotel Ashok, Chanakyapuri (Bureau of Energy Efficiency)
2.	02.11.17 11.00AM	IPR-IPFC meeting at FISME	Safdarjung Enclave, New Delhi
	02.11.17 2.30 PM	National Conference – ASSOCHAM	Taj Mansingh Hotel, New Delhi
3.	04.11.17	Inauguration programme at DON BOSCO Technical Institute	DON BOSCO
4.	06.11.17 11.30 AM	Meeting with Prof. of Amity University	NOIDA
	06.11.17 3.00 PM	Meeting with Shri Sudarshan Sareen, AICOSMIA GST Opening of Shelter & GST Seminar	41, Municipal Market, Outer Circle, Connaught place, New Delhi
5.	07.11.17 10.30 AM	Meeting with DGFT	IP Stadium, New Delhi
6.	08.11.17	Meeting with Mr. Tehlan, DD, O/O DC(MSME)	MSME-DI OKHLA

7.	08.11.17 & 09.11.17	NATIONAL VENDER DEVELOPMENT PROGRAMME Valedictory Programme of NVDP	MSME-DI OKHLA -do-
8.	10.11.17	MEETING WITH MINISTER (MSME)	EXTN. CENTRE
9.	14.11.17 9.30 AM	DST-CII, India-Canada Technology Summit	Hotel Lalit, New Delhi
10.	14.11.17	India International Trade Fair	Pragati Maidan, New Delhi
		Meeting at Amity University	Amity University
11.	17.11.17	Meeting with Faridabad Industries Association, Bata Chowk, Faridabad	Faridabad
12.	21.11.17	Meeting with Minister (MSME)	Faridabad
13.	22.11.17	Meeting with AS & DC(MSME) and designer from Chandigarh	
14.	23.11.17	Meeting with Mr. S. Mitra, ADC at 12 Noon	Nirman Bhavan
15.	27.11.17	Programme of PHD Chamber	Hotel Circus, Gurugram
16.	28.11.17 11.30AM	Meeting with Shri Mohanjeet Singh, MD, DSI IDC	Connaught Place
17.	28.11.17 2.00 PM	National Seminar on MATU by Sh DC Sahu	Udyog Nagar, Delhi
18.	29.11.17 11.00 AM	National Seminar on MATU by Sh AK Ojha	Extn. Centre
19.	29.11.17 3.00 pm	Meeting with EEPCC	DI
20.	30.11.17	WASME SME Excellence Award, India Habitat Centre	Lodhi Road, New Delhi

DECEMBER, 2017

S.No	Date & Time	Meeting/Programme	Venue
1.	01.12.17	Meeting with Dean & Professor of Amity University on Business incubator	MSME-DI New Delhi
2.	4.12.17	Meeting with Anil Kumar, Director (Retd.) and	DI

	11.00AM	Shri Lal Anubastha (M/s.)Patent wire Consultants (P) Ltd.) New Delhi	
	2.00 PM	Meeting with Ms. Kanchan Zutshi, PHD Chamber of Commerce	DI
	3.00PM	Meeting with Mr. Kaul, President, Badli Industries Association	
3.	7.12.17	SLBC Meeting with Shri Kuldeep Kumar at Hotel Hans	Hans Hotel
4.	8.12.17	Meeting with MOS	Extn. Centre
5. 6.	11 & 12.12.17	National Public Procurement Conclave, India Habitat Centre	Lodhi Road, New Delhi
7.	13.12.17	SVDP Faridabad at Havells	Sh Sharma A.D. (Chem.)
	13.12.17	Meeting with AS & DC(MSME) on Business Incubator	MSME Extn. Centre
8.	14.12.17	-do-	-do-
9.	20.12.17	NVDP at Faridabad	Faridabad
10.	21.12.17	NVDP at Faridabad	-do-
11.	22.12.17	ZED programme at NOIDA Ph.II	NOIDA

JANUARY 2018

S.No	Date & Time	Meeting/Programme	Venue
1.	5.1.18 11.00 AM	Meeting of Officers of DI, New Delhi reg. core programme	DI New Delhi
2.	8.1.18 11.00 AM	Meeting with DSIIDC	Connaught Place
3.	8.1.18 2.00 PM	Meeting with Jagat Institute of Management	Rohini, New Delhi
4.	11.1.18	Meeting with AS & DC(MSME) on Business Incubator	Extn. Centre
5.	12.1.18	-do-	-do-
6.	15.1.18 11.30 AM	Meeting with Professors of Amity University - Panel discussion with Banks, NSIC etc.	NOIDA

7.	15.1.18 4.00 PM	Meeting with CII on Vendor Development Programme	India Habitat Centre, Lodi Road, New Delhi
8.	16.1.18 11.00 AM	Meeting with AS & DC(MSME) & Shri Mohanjeet Singh, Principal Secy., DSIIDC in association with FISME	Extn. Centre
9.	17.1.18 12.00 Noon	Meeting with DGM of Maruti, Gurugram	DI, New Delhi
10.	18.1.18 2.00 PM	Attend the SVDP at Indian Oil Corpn.	Yusuf Sarai, New Delhi
11.	22.1.18 3.00 PM	Attend the Meeting with Mr. Arvind Dixit, CEO & Director, M/s. Advance Tech. India Pvt. Ltd.	DI New Delhi
12.	23.1.18 10.30 AM	Attend the SVDP at Indian Oil Corpn.	Lodi Road, New Delhi
13.	23.1.18 3.00 PM	Meeting with Professors of Amity University	DI, New Delhi
14.	24.1.18	SVDP of Shri B.K. Chaudhary	Mundka
15.	25.1.18	SVDP of Shri Sanjeev	Ashok Vihar
16.	30.1.18	Meeting with PHD Members	DI
17.	31. 1.18 2.00 PM	Meeting with Delhi Technology University	

FEBRUARY 2018

S.No	Date & Time	Meeting/Programme	Venue
1.	1.2.18 11.00 AM	Meeting with Shri Anil Tehlan reg. enquiry of Sh Ajit Singh, AD	DI
2.	2.2.18 3.00 PM	Meeting with Principal Secy. Cum Commissioner of Industries	DSIIDC Connaught Place
3.	2.2.18 3.00 PM	Meeting with Mr. "Rajesh Doonga, Dy. Manager-Marketing, Jagran Prakashan Ltd. 50, Okhla Indl. Estate, Ph.III, New Delhi-20	DI Okhla

		M-9717773589	
4.	5.2.18 12.45 pm	Meeting of Up-gradation and redevelopment work of Industrial Areas of Delhi under MSE-Cluster Development Programme (MSE-CDP).	DSIIDC Ltd., Conference Hall, N-36, Bombay Life Building, Connaught Circus, New Delhi-110001
5.	6.2.18	Meeting with Flatted Factory Association, Okhla	DI New Delhi
6.	7.2.18 3.00 PM	Distribution of MDP Certificates at Bal Sahyog	-do-
7.	8.2.18	7 th Meeting of MSME-MC of FITT at IIT	IIT New Delhi
8.	9.2.18 11.30 AM	46 th meeting of Steering Committee of MSE-CDP (Cluster Development Programme)	Extn. Centre
9.	12.2.18	Meeting with Mrs. Anju Bajaj, PHD Chairman of MSME Committee	DI New Delhi
10.	12.2.18 2.30	Meeting with President/Secretary of Cosmetics Association	DI, New Delhi
11.	12.2.18 3.30 PM	Meeting with Ms. Vineeta Bakshi, Director DSIIDC	DI, New Delhi
12	13.2.18	Meeting with Mr. Mahesh M/s. Grip Engineers India Ltd.	-do-
13.	14.2.18 to 16.2.18	Inauguration programme of international Conference at Amity University	NOIDA
14.	15.2.18 11.00 AM	International Conference on Entrepreneurship and Leadership & Panel Discussion	Amity University, NOIDA
15.	19.2.18 11.00AM to 1.00 PM	Meeting with NSIC Members reg. SPRS and its benefit to the MSEs followed by Lunch (Shivani)	NSIC, Okhla
16.	20.2.18 10.00 AM	Programme on Design Clinic (MK Sharma)	Ghaziabad
	20.2.18 11.30 AM	Meeting with SLBC (Kuldeep Kr.)	Hotel Hans, New Delhi
	20.2.18 1.00 PM	Meeting with Shri Anil Tehlan reg. inquiry of Shri Ajit Singh, AD(EI)	DI, Okhla
17.	21.2.18	Design Orientation Programme by EEPC	Atrium Hotel, Surajkund,

			Faridabad
18.	23.2.18 10.00 AM to 5.00 PM	Meeting with Secy. (MSME)	Extn. Centre, New Delhi
	23.2.18 & 24.2.18	NVDP- MSME-EXPO 2018 at Hi-Tech University	Ghaziabad
19.	24.2.18	National Seminar on Finance at Management & Education of Research Institute	Janakpuri, Delhi
20.	25.2.18 10.00 AM to 7.00 PM	CII-Entrepreneur Business Growth Summit-2018	Mavalanker Auditorium, Rafi Marg
21.	26.2.18 to 28.2.18 9.00 AM	MSME Pakhwada, Visit by Secretary (MSME)	Plot No. A-6 to A-14, Sector-A, Road No. 103, Opposite Harishchand Hospital, Narela Industrial Estate, Delhi-40.

MARCH 2018

S.No	Date & Time	Meeting/Programme	Venue
1.	1.3.18	CSR Committee Meeting of DSIIDC	DSIIDC Connaught Place, New Delhi
2.	5.3.18 to 9.3.18	ZED Training	Chennai
3.	9.3.18	Meeting with Secretary (MSME)	Extn. Centre, Bal Sahyog, New Delhi
4.	12.3.18 10.00 AM	Officers Meeting	DI New Delhi
	11.30 AM	Meeting with Shri Anil Tehlan, DD	-do-
	3.00 PM	Meeting of Board of Directors	DSIIDC Connaught Place
5.	13.3.18	Attended programme with Joint Secy.	MSME Expo, Gr. NOIDA
6.	14.3.18	Meeting of PHD Chamber of Commerce on Defence Expo 2018	PHD House, New Delhi
7.	15.3.18 3.00 PM	Meeting with Heads of Engg. College for implementing NMCP Scheme.	Extn. Centre, Bal Sahyog, New Delhi
8.	16.3.18	State Level Advisory Board meeting (SLAB) of	DSIIDC Connaught Place

	3.00 PM	2017-18 with Principle Secretary (Industries), Delhi	
9.	20.3.18 3.00 PM	Valedictory programme of EDP supported by DST	ABES-EC NOIDA

IX. हिन्दी कार्य

हिन्दी दिवस/हिन्दी पखवाड़ा/हिन्दी कार्यशाला की संक्षिप्त रिपोर्ट

सरकारी कामकाज में हिन्दी के प्रति रुझान एवं जागरूकता पैदा करने के उद्देश्य से इस संस्थान में 14 से 28 सितम्बर, 2017 तक हिन्दी पखवाड़ा का आयोजन तथा दिनांक 26 सितम्बर, 2017 को एक अर्द्धदिवसीय हिन्दी कार्यशाला का आयोजन किया गया।

हिन्दी दिवस एवं हिन्दी पखवाड़ा का उद्घाटन श्री निदेशक के उद्बोधन से हुआ। हिन्दी दिवस के अवसर पर अपर सचिव एवं विकास आयुक्त महोदय द्वारा दिए गए सन्देश का वाचन संस्थान के नामित राजभाषा अधिकारी श्री एम.एस.तेवतिया द्वारा किया गया। अपर सचिव एवं विकास आयुक्त का संदेश इस प्रकार है:

“भारत बहुत सी भाषाओं और संस्कृतियों वाला देश है। लेकिन इन विविधताओं का एकता के सूत्र में बांधने वाली भाषा राष्ट्रभाषा हिन्दी है। यही वजह है कि भारत की संविधान-सभा ने 14 सितम्बर, 1949 को हिन्दी को राजभाषा के रूप में स्वीकार किया था। तब से भारत सरकार के प्रत्येक कार्यालय में 14 सितम्बर को हिन्दी दिवस और सितम्बर माह में हिन्दी से संबंधित आयोजन किए जाते हैं।

हिन्दी भारतीय संस्कृति की भी प्रतीक है। देश में अपनाए जाने के साथ-साथ अब हिन्दी विदेशों में भी काफी लोकप्रिय हो रही है। आज हिन्दी 120 से अधिक देशों में पढ़ायी जा रही है। “राष्ट्रीय एकता का सर्वश्रेष्ठ माध्यम हिन्दी है” डॉ. जाकिर हुसैन का यह कथन आज भी उतना ही प्रासंगिक है जितना कि पहले था, क्योंकि भाषा केवल व्यवहार से न जुड़ कर हमारी भावनाओं से जुड़ी होती है।

आज विश्व भारत को एक उभरती हुई विश्व शक्ति के रूप में देख रहा है, लेकिन यह तभी साकार होगा जबकि हिन्दी को ज्ञान-विज्ञान, अर्थव्यवस्था, सूचना प्रौद्योगिकी आदि सभी क्षेत्रों से जोड़ा जाए ताकि अधिक से अधिक लोगों तक इसका लाभ पहुंचे। हिन्दी काफी समृद्ध भाषा है। इसकी शब्द संपदा अपार है। संस्कृत से बनी हिन्दी की दो हजार धातुओं से करोड़ों शब्द बने हैं, नित्य नए गढ़े जा रहे हैं और आक्सफोर्ड शब्दकोष द्वारा अपनाए जा रहे हैं।

हमारे माननीय प्रधानमंत्री जी की सोच के अनुरूप देश के सूक्ष्म, लघु और मध्यम उद्यम तभी प्रगति कर पाएंगे, जबकि हम मंत्रालय द्वारा की गई नई पहलों जैसे मेक इन इंडिया, स्टैंड-अप इंडिया, स्टार्ट-अप इंडिया, डिजिटल इंडिया आदि को उद्यमियों तक उनकी भाषा में पहुंचा पाएं। इसके लिए हमें मौलिक रूप से हिन्दी लेखन को बढ़ावा देना होगा।

मुझे आशा है कि विकास आयुक्त कार्यालय के अधिकारी और कर्मचारी हिंदी पखवाड़े के दौरान आयोजित होने वाली प्रतियोगिताओं में अधिक से अधिक संख्या में भाग लेकर हिंदी दिवस और पखवाड़े के आयोजन को सफल बनाएंगे।

हिन्दी दिवस के अवसर पर मैं आप सभी को हार्दिक शुभकामनाएं देता हूँ।

निदेशक ने अपने संबोधन में हिन्दी भाषा को राजभाषा का दर्जा दिए जाने की पृष्ठभूमि बताई एवं उन्होंने कहा कि जब तक हम अंग्रेजी शब्दों के साथ-साथ हिन्दी के शब्दों का प्रयोग अपने कामकाज में नहीं करेंगे तब तक हम अपने विचारों को सही ढंग से अभिव्यक्त नहीं कर पाएंगे। उन्होंने हिन्दी का प्रयोग बढ़ाने के लिए यह सुझाव दिया कि यदि हम अंग्रेजी में लिखे पत्र या फाइल की टिप्पणी पर केवल हस्ताक्षर हिंदी में कर देंगे तो वह हिन्दी पत्राचार माना जाएगा। निदेशक ने अनुरोध किया कि हमें इस बात पर बल देना चाहिए कि हिंदी का प्रयोग और अधिक बढ़ाया जाए।

हिन्दी पखवाड़े के उद्घाटन सत्र के मुख्य अतिथि डॉ० रमेश चन्द्र उपाध्याय, संस्थान के सेवानिवृत्त राजभाषा अधिकारी ने अपने सम्बोधन में कहा कि हिन्दी भारतीय संविधान का प्रतीक है और हिंदी क्योंकि जनमानस की भाषा है और ये एशिया एवं लगभग 120 देशों में बोली जाने वाली भाषा है। विश्व में प्रचलित द्वितीय भाषा के रूप में हिन्दी का स्थान आता है क्योंकि ये संस्कृत के शब्दों को भी अपने में समावेशित करती है। डॉ० उपाध्याय ने कहा कि भाषा जो है वह खुद से समृद्ध नहीं होती है उसमें कई भाषाओं का समावेश होता है, आक्सफोर्ड डिक्शनरी जो है उसमें हिन्दी के बहुत सारे शब्द लिए गए हैं जोकि आज बहुत अच्छी तरह से बोले जा रहे हैं, इसलिए आज हिन्दी में काम करने में सभी को गर्व महसूस होना चाहिए, किसी भी भाषा को यदि वहां के लोग सम्मान दे रहे हैं तो इसका मतलब वो अपने प्रदेश को सम्मान दे रहे हैं, ऐसा मेरा मानना है। डॉ० उपाध्याय ने अंत में कहा कि आप अपना अधिकतर सरकारी कार्य हिन्दी में करें और देश का नाम रोशन करें।

कार्यक्रम के दौरान अध्यक्ष श्री बृजेन्द्र कुमार, सहायक निदेशक ने अपने उद्बोधन में कहा कि हम सभी जानते हैं कि हिन्दी हमारे देश की राजकाज की भाषा है, साथ-साथ ये अब एक वैश्विक भाषा के रूप में उभर रही है क्योंकि विश्व भारत को एक बहुत बड़ा बाजार मान कर चल रहा है। अध्यक्ष महोदय ने एक हिन्दी समाचार का हवाला देते हुए बताया कि हिंदी भाषा को बोलने वाले 58 करोड़ लोग इसे पसंद करते हैं जबकि अंग्रेजी भाषा को सिर्फ 53 करोड़ लोग बोलना पसंद करते हैं। इसका मतलब यह है कि हिन्दी की लोकप्रियता आज बढ़ रही है और अंग्रेजी की लोकप्रियता में कमी आ रही है। अगर हम डिजिटल वर्ड को देखें तो डिजिटल वर्ड में भी करीब 95 प्रतिशत तक लोग हिन्दी को पसंद करते हैं। भाषा कोई भी हो वह हमें सीखनी चाहिए। उन्होंने अमेरिका का उदाहरण देते हुए कहा कि वहां करीब 50 विश्वविद्यालयों में हिंदी पढ़ाई जा रही है जबकि 500 कालेज ऐसे हैं जहांपर कि अंग्रेजी पढ़ाई जा रही है, जिससे पता चलता है कि हिंदी का प्रचार-प्रसार हमारे यहांपर तो हो ही नहीं रहा है बल्कि विदेशों में हो रहा है। उन्होंने संस्थान के सभी अधिकारियों एवं कर्मचारियों से

अनुरोध किया कि वे इस हिंदी पखवाड़े के दौरान अपना अधिक से अधिक कार्य हिंदी में करेंगे और बातचीत भी हिंदी में ही करेंगे। उन्होंने देखा है कि संस्थान के विभिन्न प्रभागों जैसे-प्रशासन अनुभाग, लेखा अनुभाग, तकनीकी अनुभाग आदि में अधिकतर कार्य हिंदी में ही किया जा रहा है और यहां तक कि सर्विस बुक में एंटरी भी हिन्दी में ही की जा रही हैं। इस अवसर पर मैं आप सभी को बहुत-बहुत बधाई देता हूँ। उदघाटन कार्यक्रम के अंत में संस्थान के श्री हरपाल सिंह, सहायक निदेशक ने कार्यक्रम में उपस्थित सभी अधिकारियों और कर्मचारियों का आभार व्यक्त किया।

हिन्दी कार्यशाला (26.09.2017)

दिनांक 26.09.2017 को संस्थान के संगोष्ठी कक्ष में राजभाषा नियम एवं टिप्पण आलेखन विषय पर एक अर्द्ध दिवसीय हिन्दी कार्यशाला का आयोजन किया गया। इस कार्यशाला में संस्थान के 10 अधिकारियों एवं 42 कर्मचारियों ने हिस्सा लिया। कार्यशाला की अध्यक्षता संस्थान के निदेशक ने की। अपने अध्यक्षीय भाषण में निदेशक ने उपस्थित सभी प्रतिभागियों को अपना अधिक से अधिक कार्य हिंदी में करने के लिए कहा और हिन्दी कार्यशाला में आमंत्रित अतिथि वक्ता के ज्ञान का भरपूर लाभ उठाने का आग्रह किया। हिन्दी ज्ञानवर्धन के लिए मुख्य अतिथि वक्ता राजभाषा अधिकारी, कोयला मंत्रालय को आमंत्रित किया गया है जो आपको हिन्दी नियमों व कार्य शैली का ज्ञान देंगे। जो लोग हिंदी में अभी अपना काम कर रहे हैं वे हिन्दी कार्य में सुधार लाएं और जिन्हें हिन्दी में काम करना कम आता है वे इस कार्यशाला के माध्यम से हिन्दी में काम करना सीखें और आज की इस कार्यशाला से अपनी शंकाएं दूर करें। कार्यशाला के आयोजन पर अध्यक्ष महोदय ने सभी अधिकारियों एवं कर्मचारियों को शुभकामनाएं दी।

हिन्दी कार्यशाला के मुख्य अतिथि वक्ता ने कार्यशाला के आरंभ में प्रतिभागियों का अभिवादन किया। उन्होंने प्रतिभागियों को केन्द्र की राजभाषा नीति, अधिनियम, नियम, संकल्प आदि का संक्षिप्त परिचय कराया। उन्होंने नियम और अधिनियम में प्रतिभागियों को उलझन में न पड़ने के बजाए हिन्दी में काम करने पर बल दिया। उन्होंने प्रतिभागियों से आग्रह किया कि वे हिन्दी में आने वाली समस्याओं से मुझे अवगत कराएं और अपनी शंका मिटाएं। मुख्य अतिथि वक्ता ने कहा कि अंग्रेजी की तुलना में हिन्दी में काम करना आसान है। उदाहरण के तौर पर उन्होंने कुछ प्रचलित शब्दों एवं वाक्यों का उल्लेख करते हुए कहा कि हम रेल शब्द को ज्यों का त्यों रेल ही लिख सकते हैं। इसी प्रकार से कुछ तकनीकी के अंग्रेजी शब्दों को भी ज्यों का त्यों हिन्दी में लिख सकते हैं, जिन्हें लोग अच्छी तरह से समझ जाते हैं। मुख्य अतिथि वक्ता ने कहा कि अंग्रेजी भाषा की तुलना में हिन्दी एक सरल और सुबोध भाषा है जो जिस रूप में बोली जाती है उसी रूप में लिखी भी जाती है। कार्यशाला में उपस्थित अधिकारियों एवं कर्मचारियों को उन्होंने राजभाषा से संबंधित अधिनियम व नियमों के ज्ञान के अतिरिक्त हिन्दी में होने वाले पत्राचार जैसे अर्द्ध शासकीय पत्र, अंतर्विभागीय नोट लिखने की विधि बताई।

अंत में उन्होंने हिन्दी कार्यशाला में उठाए गए प्रश्नों एवं शंकाओं का उत्तर भी दिया। हिन्दी कार्यशाला के समापन पर संस्थान के नामित राजभाषा अधिकारी श्री एम.एस.तेवतिया ने अतिथि वक्ता द्वारा दिए गए मूल्यवान समय एवं ज्ञानवर्धक व्याख्यान देने के लिए उनका धन्यवाद ज्ञापित किया। साथ-साथ उन्होंने कार्यशाला में उपस्थित सभी प्रतिभागियों का भी आभार और धन्यवाद व्यक्त किया।

हिंदी पखवाड़े का समापन एवं पुरस्कार वितरण समारोह (28.09.2017)

हिंदी पखवाड़े के समापन कार्यक्रम का शुभारंभ करते हुए संस्थान के नामित राजभाषा अधिकारी श्री एम.एस.तेवतिया ने कार्यक्रम की अध्यक्षता कर रहे संस्थान के निदेशक एवं समारोह के मुख्यअतिथि निदेशक क्षेत्रीय परीक्षण केन्द्र, नई दिल्ली एवं प्रतिभागियों का स्वागत किया। उन्होंने हिन्दी पखवाड़े के दौरान आयोजित विभिन्न प्रतियोगिताओं एवं कार्यशाला में भाग लेने वाले प्रतिभागियों के उत्साह की प्रशंसा की एवं विजेताओं के नाम घोषित किए।

संस्थान के निदेशक महोदय ने अपने अध्यक्षीय सम्बोधन में हिंदी के प्रति अधिकारियों एवं कर्मचारियों की जागरूकता की प्रशंसा की और उनसे हिंदी के कार्य का वातावरण बनाए रखने का आह्वान भी किया। उन्होंने संस्थान के हिंदी अनुभाग द्वारा हिंदी के किए जा रहे भिन्न-भिन्न कार्यों की सराहना भी की और कहा कि मुझे आशा है कि आने वाले समय में यह संस्थान हिन्दी के लिए अपना लक्ष्य शतप्रतिशत प्राप्त कर लेगा। उन्होंने मुख्य अतिथि निदेशक क्षेत्रीय परीक्षण केन्द्र, नई दिल्ली को समापन समारोह में आने के लिए धन्यवाद दिया और कहा कि अब समय आ गया है कि हम हिन्दी को एक स्वरूप प्रदान करें और इसको आगे बढ़ाएं।

हिंदी पखवाड़े के दौरान आयोजित की गई विभिन्न प्रतियोगिताओं के विजयी प्रतिभागियों को नकद पुरस्कार एवं प्रमाण पत्र प्रदान कर सम्मानित किया गया तथा प्रतियोगिताओं में भाग लेने वाले सभी प्रतिभागियों को प्रोत्साहन के रूप में सांतवणा पुरस्कार भी प्रदान किए गए।

इस कार्यक्रम के मुख्य अतिथि निदेशक, क्षेत्रीय परीक्षण केन्द्र, नई दिल्ली ने अपने अभिभाषण में कहा कि सूक्ष्म, लघु एवं मध्यम उद्यमों का हिन्दी के उत्थान में बहुत योगदान है। उन्होंने कहा कि हम हिंदी पखवाड़ा इसलिए मनाते हैं कि ये हमारी भाषा है और भाषा जो होती है वो किसी देश की पहचान हुआ करती है, आप कहीं भी चले जाइये जब आप वहांपर हिन्दी में बोलेंगे तो बाहर वाले आपको 'इंडियन' कहेंगे क्योंकि वहांपर आपने हिन्दी भाषा, अपने देश की भाषा बोली है। किसी देश की भाषा उसकी आत्मा होती है और जहां तक हिंदी पखवाड़ा मनाने का संबंध है तो वो आप हर वर्ष बढ़-चढ़ कर मनाते रहें और आप सभी हिंदी को प्यार करें। भाषा का एक मकसद है विचारों का आदान-प्रदान करना तो भाषा को हम रूचि से सीखें। अंत में उन्होंने कहा कि भारत में अंग्रेज लोग और बड़े-बड़े बादशाह जो यहां आए, उन्होंने शासन करने में हिंदी का ही सहारा

लिया, इसलिए हमें हिन्दी भाषा पर गर्व महसूस करना चाहिए। यदि हम हिंदी कार्यों में रूचि लेंगे और हिन्दी में बढ-चढ कर अपना काम करेंगे तो हमारा राष्ट्र प्रगति की ओर अग्रसर होगा।

संस्थान के सहायक निदेशक, मुख्य अतिथि व अध्यक्ष महोदय एवं उपस्थित सभी अधिकारियों एवं कर्मचारियों का धन्यवाद ज्ञापित किया और उन्होंने हिन्दी पखवाड़े के दौरान आयोजित प्रतियोगिताओं में बढ चढ कर भाग लेने वाले प्रतिभागियों का अभिवादन भी किया।

PHOTO-GALLERY 2017-18



PHOTO-GALLERY 2017-18



PHOTO-GALLERY 2017-18




INSTITUTE OF SECRETARIAT TRAINING & MANAGEMENT, NEW DELHI
 Training Course on "166" Cash & Accounts"
 (27th June to 25th August, 2017)

सचिवालय प्रशिक्षण तथा प्रबन्ध संस्थान



3rd Row : Ajay Kumar, Shrawan Kumar, Rajendra Prasad, Suresh Kumar Keswani, Balaji Vasudevan, Samiran Bandyopadhyay, Keshab Kumar Thakur, Mukesh Kumar Singh, Manoj Kumar Sharma, S K Sahoo, Ajay Kumar, Himanshu Kumar.
 2nd Row : Sanjay Kumar Singh, Niraj Kumar Sinha, Kamal Sing, Ashok Kumar, Narender Kumar, Shailesh Shah, B Mariappan, Anil Kumar Sharma, Muneeshwar Prasad Sinha, Vinod Kumar Rawat, H K Choudhary, N K Choudhary, Sunil Kumar Gupta.
 1st Row : Jai Prakash Singh, Dindyal Shukla, Deepak Kumar, Kavita Suhag, **Shagaban Padhy, B Dhanesh, K Govindarajulu,**
 Left to Right : **Dr. Sunita H Khurana (Director), K K Pant, Nafe Singh, Nutan Bhardwaj, D R Sharma, Rajiv Ranjan Jha, Shalisen Kumar.**
Course Director
Dr. M. Bant (Faculty Consultant)

PHOTO-GALLERY 2017-18



X. Conclusion

The Institute during the year significantly contributed towards the promotion and development of MSMEs in NCT of Delhi, Faridabad district of Haryana, Ghaziabad, Hapur and GautamBudh Nagar Districts of U.P.

Initiatives were taken by this Institute in conducting programmes with new themes, thus exploring new areas of the programmes and organized a series of programmes during the year. Skill Development Programmes through our workshop, both at the Institute and at the Extension Centre significantly contributed towards training to the unemployed youths for better employment and self-employment opportunities. For effective implementation of Public Procurement Policy and to bring the stakeholders of the policy viz. vendors and vendees in a common platform to have B 2 B interaction, this institute organized 4 National Level and 16 State Level Vendor Development Programmes in association with various CPSUs in the jurisdiction of this Institute. Also, to make MSEs competitive various programmes were organised to sensitize and motivate the MSEs to come forward to avail the benefits of the National Manufacturing Competitiveness Programme scheme.

The Institute completed all its targeted programmes & activities and also significantly generated revenue from its activities. In the year under review the Institute earned revenue of the tune of ₹40,35,866/- . Thus, there has been an increase in the activities, overall programmes, and quality of the programmes.



Annexure -I**Staff Position 2018 March**

Consolidated Staff position in MSME-DI, Okhla and MSME-DI -EC, Connaught Circus, New Delhi

As on 31st March 2018

<i>SINo</i>	<i>Designation of the post</i>	<i>Group of post (Classification)</i>	<i>No of sanctioned posts</i>	<i>No of employees in position.</i>	<i>No of vacant posts.</i>
	<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>
1.	Director	Gr-A	1	1	0
2.	Indl Designer	Gr-A	2	0	2
3.	Deputy Director	Gr-A	9	1	8
4.	Asstt. Director Gr-I	Gr-A	3	1	2
5.	Hindi Officer	Gr-A	1	0	1
6.	Asstt. Director Gr-II	Gr-B	30	13	17
7.	Sr Hindi Translator	Gr-B	1	0	1
8.	Office Superintendent	Gr-B	2	2	0
9.	Draftsmen Gr-I	Gr-B	9	0	9
10.	Investigator	Gr-B	10	5	5
11.	Stenographer-I	Gr-B	8	0	8
12.	Stenographer-II	Gr-C	5	3	2
13.	Instructor	Gr-C	35	19	16
14.	UDC	Gr-C	17	15	2
15.	LDC	Gr-C	11	3	8
16.	Skilled Worker (Grade-II)	Gr-C	3	1	2
17.	Driver	Gr-C	1	0	1
18.	Gestetner Operator	Gr-C	1	0	1
19.	Helper	Gr-C	1	0	1
20.	MTS (Daftry)	Gr-C	1	1	0
21.	MTS (Peon)	Gr-C	16	10	6
22.	MTS (Watchmen)	Gr-C	8	4	4
23.	MTS (Sweepers)	Gr-C	05	4	1

	<u>TOTAL</u>		<u>180</u>	<u>83</u>	<u>97</u>
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Note:

- One post of Deputy Director (G&C) transferred to Br. MSME-DI, Coimbatore vide DC (MSME) letter No: A-19018/829/1987-A(G) dated 7th August 2015.
- Gr D posts above re-designated as MTS and classified as Gr C

List of posts abolished vide DC [SSI], New Delhi Order No: A-12025/2/2006-A (NG) dated 19th January 2011 & 14th February 2011.

<u>Sl. No</u>	<u>Name of Post</u>	<u>No of posts abolished</u>
1.	Asstt. Director Gr-I(Met)	01
2.	Asstt. Director Gr-II(EI)	01
3.	Investigator (Mech)	01
4.	Skilled Worker Gr-II	04
5.	LDC	03
6.	Helper Gr-I	01
7.	Farash	01

Asstt. Director/Admn